

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, August 14, 2024, MEETING MINUTES  
2025 Beechmont  
Keego Harbor, MI 48320

**CALL TO ORDER:** Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:01 PM

**Present:** Chairperson Kirsten Sonnevile-Douglass, Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Robin LaFrance, Julie O’Brien, Jaky Van Dox.

**Absent:** Commissioner Dan Harrington

**Alternates Present:** None

**Staff Present:** City Manager Tammy Neeb

**EXCUSAL OF ABSENT BOARD MEMBERS**

**Motion by:** Chairperson Kirsten Sonnevile-Douglass supported by Vice Chairperson Paul Daelemans to excuse Commissioner Dan Harrington.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

Keego Harbor Parks and Recreation welcomes public comments limited to three (3) minutes, on items that do not appear on the printed agenda. In accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please state your name for the record, and direct all comments or questions to the presiding officer.

Commissioner Julie O’Brien brought forward the Local Gems idea – we decided to put it on the agenda to discuss it in more detail.

**APPROVAL OF AGENDA**

**Motion by** Chairperson Kirsten Sonnevile-Douglass to add local gems and Girl Scout project, supported by Secretary Kathleen Sexton, to approve the agenda with proposed changes.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**APPROVAL OF MINUTES**

**Motion by:** Chairperson Kirsten Sonnevile-Douglass, supported by Treasurer Leslie Clark, to approve July 10, 2024, meeting minutes with no changes.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**REVIEW AND APPROVAL OF FINANCIAL REPORT:**

All we have spent so far is the July band. There is \$8,400 available for FY 24/25.

**Motion by:** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Amy Drain, to make a resolution to approve the Parks and Recreation financial report and budget request worksheet dated August 14, 2024, as written and presented by Treasurer Leslie Clark.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

**Ayes:** Unanimous

**Nays:** None

**Resolution Carried**

**NEW BUSINESS:**

**Community Garden:** How can we create an online spreadsheet that shows who has signed up and which plot belongs to who. Can we create a Google doc, capture their email and phone number?

**Disc Golf Sign:** Create a sign that has a similar theme to a park – wooden, old-style, like the park entrance signs. We have \$300 to build it, Paul has volunteered. Harbor House has new owners, we need to contact them about being able to use their parking lot.

**Local Gems:** Through Oakland County Economic Development every November for shop small they have this program. Nominate a small business in the city to be a 'local gem.' Take a selfie and post it on social media. Last year three Keego businesses were nominated. Residents win a cash prize. How do businesses get the local gems signs? Registered main street communities can get custom signs, but they also make generic Oakland County local gem window flyers and posters free of charge. Distributed in October and then we can distribute to business owners. Commissioner Amy Drain made a spreadsheet of every business in Keego; we can distribute signs to businesses.

**Girl Scout Project:** Request from Girl Scout troop, Steinbacher family (his daughter), Jake is the one who put in the disc golf project. Need to install a bird bath, bat house, and a native no-mow garden around it. We can provide ideas, but the girls can choose where they would like to do the project.

**Motion by:** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Robin LaFrance, to approve this project.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**OLD BUSINESS**

**Block Party Update:** The band is The Dudes, Bueno Taco Truck, Art Sail, and West Bloomfield Library will be attending. Businesses have been inquiring about coming and setting up a booth, dentist wanted to come pass out toothbrushes. If businesses would like to come, they can sponsor the band and bring their own signs. Great event this last month. City Manager Tammy Neeb has gotten some complaints that the band is so loud people can't sit and visit.

**Beautification Awards Update:** Move signs and put them out again by Sunday, August 18, 2024, and submit information to the Google form. There are brand new signs at City Hall if you need them. Look into getting address labels or a name tag size label to put on new signs to say they will be picked up or the resident can take it back to city hall. Bring signs back to city hall for the September meeting.

**Fall Events:** Halloween Parade event on October 26, 2024, from 12 pm to 2 pm at Rose Sortor Park. Chairperson Kirsten is picturing stations and giveaways. Bill Bertakis is not available for photos, but we could set up a photo area with hay bales, pumpkins, etc. Cider and donut station. Pumpkin decorating. City Manager Neeb is going to look into getting pumpkins from pumpkin farmers. Chairperson Kirsten is going to hire a kid's band called Ultraviolet, for around \$300. Confirmed with the library that they would partner with us. Would like a glo stick giveaway, treat station, arts and crafts station, and maybe pumpkin decorating, stationed around the path. Commissioner Jaky may be able to bring a pony. The event is rain or shine. Commissioner Julie and her husband are going to create a pop-up tent haunted house around the path. Chairperson Kirsten is proposing a budget of \$450 but hoping for sponsorships to cover that. Commissioner Julie is co-chairing with Chairperson Kirsten.

**Motion by:** Treasurer Leslie Clark, supported by Commissioner Robin LaFrance, to make a resolution to approve the expenditure of up to \$450 from the community event budget line for the Halloween Parade event.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

**Ayes:** Unanimous      **Nays:** None

**Resolution Carried**

**Keego Konekt:** Driftwood Creek Disc Golf Club has added open play events every other week at Baxter Morgan Park. They had a clinic this past Sunday. Movement in the Park on Sunday, August 18 at 10:30 pm. Astronomy in the park on Friday, August 23<sup>rd</sup> at Rose Sortor. Gary Dietz with the Oakland Astronomy Club is leading the event. They will bring several telescopes, do a presentation, a laser light show, and then you can look at the telescopes. On the 23<sup>rd</sup> there will be an astrological event, meteors. The event starts at 8:30 pm and may go until around 10:30 pm. Treasurer Leslie Clark will bring a movie projector screen, we also need a folding table. We will need access to bathrooms. They can bring everything else. Civic Center TV will be interviewing him tomorrow. Yoga in the Park on August 31<sup>st</sup> at 9 am at Rose Sortor Park. Kirsten is working to get all of our events on the parks and rec calendar on the website, yay! Social media around our events, if you see a post from Keego Harbor Parks and Rec it's automatically shared on So Keego. So, if you are going to share on your page, share it 24 hours later or a day later so it gets more coverage. Posts at Hester look amazing. Cold storage has leftover paint from the event; will need to be moved inside for the winter.

**BOARD MEMBER COMMENTS:**

Several neighbors have come up to Julie to say they love the spinner at Hester Court. Still need mulch, Tammy is working on it.

ADJOURNMENT:

The meeting adjourned with a motion by Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Jaky Van Dox at 8:31 PM.

  
Kirsten Sonnevile-Douglass, Chairperson

  
[Kathleen Sexton \(Sep 12, 2024 13:19 EDT\)](#)  
Kathleen Sexton, Recording Secretary







# August 14, 2024 PR Meeting Minutes

Final Audit Report

2024-09-12

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