

Approved
12.11.24

KEEGO HARBOR PARKS AND RECREATION COMMISSION

Wednesday, November 13, 2024, at 7:00 P.M.
MEETING MINUTES
2025 Beechmont
Keego Harbor, MI 48320

CALL TO ORDER: Vice Chairperson Paul Daelemans called the meeting to order at 7:00 PM

Present: Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Dan Harrington, Robin LaFrance, Julie O'Brien, Jaky Van Doo.

Absent: Chairperson Kirsten Sonnevill-Douglass

Alternates Present: None

Staff Present: City Manager Tammy Neeb

EXCUSAL OF ABSENT BOARD MEMBERS

Motion by: Motion by Commissioner Dan Harrington supported by Secretary Kathleen Sexton to excuse Chairperson Kirsten Sonnevill-Douglass.

Ayes: Unanimous

Nays: None

Motion Carried

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Keego Harbor Parks and Recreation welcomes public comments limited to three (3) minutes, on items that do not appear on the printed agenda. In accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Tammy reported that she checked with the city attorney and the city is not able to purchase gift cards as a thank-you gift for vendors or supporters.

APPROVAL OF AGENDA

Motion by: Commissioner Dan Harrington supported by Commissioner Amy Drain to approve the agenda as written.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by: Commissioner Dan Harrington, supported by Commissioner Amy Drain, to approve October 9, 2024, meeting minutes with the addition of the roll call to the budget expenditure approval.

Ayes: Unanimous

Nays: None

Motion Carried

REVIEW AND APPROVAL OF FINANCIAL REPORT:

Treasurer Leslie discussed the budget. Revenue from the Halloween event shows up at the top of page 2. \$550 in total in donations, so we made money on this event.

Motion by: Commissioner Robin LaFrance, supported by Commissioner Amy Drain, to make a resolution to approve the Parks and Recreation financial report and budget request worksheet dated November 13, 2024, as written and presented by Leslie Clark.

Roll Call: Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

NEW BUSINESS:

Taste of Keego: Amy said she would offer to co-chair; she will reach out to Kirsten for details. Katie will help as well.

2025 Calendar Mailing: Calendar has been finalized and sent to City; they have been added to the winter tax bills that will be sent out through the county. We still need to hand-stuff envelopes for renters.

OLD BUSINESS:

Keego Harboo Halloween Parade Recap: It was a big hit. Residents were asking if it would happen next year. Businesses that participated said they had a blast and are interested in participating in and sponsoring other events. We should send the calendars to businesses about events. Businesses that could not participate called and said they want to make it work next year. Pathways Market wants to know how they can participate in the Memorial Parade. Billy's Automotive apologized for the animals arriving late, they were stuck in traffic due to an accident and said they are happy to set that up next year. He also offered a rock-climbing wall or bounce house for the block parties.

Winter Wonderland Event: Leslie and Jaky are coordinating light decorations. Robin and Kirsten to co-chair the party portion. Leslie, Jaky, Amy, Paul, and Katie can help with decorations. Leslie has spent 3-4 days in cold storage untangling lights and testing them. Have upgraded to coax lights which we can use in one continuous run around the inside of the circle. Leslie needs help on November 23, 24, and 30 from 1-4 to set up. The event is on December 6th from 6-7 pm. Need to get a list of supplies needed. Also need to get the sound system set up. The foam light glow sticks have been bought, those will be the giveaway, no more goodie bags. There are six light turn-on points, this will need to be coordinated. Rain or shine. Jaky is also coordinating the donation for the food drive again, Open Door. Robin will help with promotion on social media.

Motion by: Treasurer Leslie Clark, supported by Vice Chairperson Paul Daelemans, to make a resolution to approve the expenditure of up to \$400 to purchase party supplies for the winter wonderland event to be paid for out of the winter wonderland budget line item.

Ayes: Unanimous

Nays: None

Motion Carried

Roll Call: Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

Motion by: Secretary Kathleen Sexton, supported by Commissioner Amy Drain, to make a resolution to approve the expenditure of up to \$1000 to purchase infrastructure supplies for the winter wonderland event to be paid for out of the community events budget line item.

Ayes: Unanimous

Nays: None

Motion Carried

Roll Call: Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

Keego Konnect: Kirsten is looking for a subcommittee to help manage the calendar of events. West Bloomfield Library has committed to 2025. Amy and Katie are happy to help but need more details; we can get more information at the next meeting.

Community Garden: Paul has been cleaning it up and made a post about closing later than expected due to nice weather. Paul needs a list of garden plot owners in case people want to plant stuff over the winter. The deer really hit it hard, Paul is thinking about fencing around the plots, or inside the metal container itself. Paul is going to clear out all beds except for winter growers like Kirsten and Robin.

Disc Golf: Still working on getting sponsors involved. Possibly some of those who were excited about Harboo?

BOARD MEMBER COMMENTS:

Amy asked about winter decorating awards – board members will pick signs up at the December meeting and then put them out. Katie said she will also help co-chair the Taste of Keego event and reach out to businesses. Katie mentioned that she and Kirsten had briefly discussed a biking club. Leslie asked when the restaurants would be open – Robin reported Mary O’Donnelley’s is now Brew Burgers and will be open around Thanksgiving.

ADJOURNMENT:

The meeting adjourned with a motion by Vice Chairperson Paul Daelemans, supported by Commissioner Jaky Van Dox at 8:11 PM.


Kirsten Sonnevill-Douglass, Chair


Kathleen Sexton, Recording Secretary

