

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, October 9, 2024, MEETING MINUTES  
2025 Beechmont  
Keego Harbor, MI 48320

**CALL TO ORDER:** Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:02 PM

**Present:** Chairperson Kirsten Sonnevile-Douglass, Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Dan Harrington, Robin LaFrance, Julie O'Brien, Jaky Van Dox.

**Absent:** None

**Alternates Present:** None

**Staff Present:** City Manager Tammy Neeb

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

Keego Harbor Parks and Recreation welcomes public comments limited to three (3) minutes, on items that do not appear on the printed agenda. In Accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

No public comments.

**APPROVAL OF AGENDA**

**Motion by** Chairperson Kirsten Sonnevile-Douglass to add a discussion about tents and the 2025 calendar to new business, and add local gems under old business, supported by Treasurer Leslie Clark, to approve the agenda with proposed changes.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**APPROVAL OF MINUTES**

**Motion by:** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Dan Harrington, to approve September 11, 2024, meeting minutes with the removal of line item from the financial report.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**REVIEW AND APPROVAL OF FINANCIAL REPORT:**

No financial report for this meeting.

**NEW BUSINESS:**

**Winter Wonderland Event:** Robin and Kirsten to co-chair. Leslie, Jaky, Amy, Paul, and Katie can help with decorations. More of an update next month, planning and budget.

**Tents:** In cold storage, there are canvas tents and poles that have not been used since the last skate night event. Doug Waldon suggested he try to sell them and when we need a tent like that, we can just rent them, they will be set up and taken away. Buy pop-up tents with the money from sales. City Manager Neeb to check into whether they need to be put on a bid site or sold elsewhere.

**2025 Calendar:** Minor updates and changes made. Chairperson Kirsten will send the calendar to the city council for approval, and then they will get sent out in city winter tax bills.

**Motion by:** Chairperson Kirsten Sonneville-Douglass, supported by Commissioner Robin LaFrance, to make a resolution to approve the expenditure of \$200 to print, stuff, and mail the calendars in the winter tax bills.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

#### **OLD BUSINESS**

**Fall Events:** Keego Harboo - Halloween Parade event on October 26, 2024, from 12 pm to 2 pm at Rose Sortor Park. Julie is rocking being the co-chair of the fall events. Julie has been recruiting businesses. Coordinating with local businesses so the trick-or-treat trail candy will be supplied by businesses; they can promote it when they hand out. Firm commitments from Sage Green (photo op), WB library (take home craft), Golden Needle Tattoo shop (applying temporary tattoos and handing out goodies), Bloom Salon, DQ, Harbor Graphics, and EM2M are donating \$75 to cover cider and donuts. The Lodge is donating financially for the pumpkin decorating materials, and Water Pure Water is sending a cash donation. Interest from Margaret's Upholstery, Magnolia, People, Lakeview Dentist, Sweet Bs, Embrace Nutrition, Evolve, B1, and Ginos. We have all the supplies already. Will need to purchase cider and donuts the day of. Commissioners will meet at the park at 11 am. Kirsten is going to hire a kid's band called Ultraviolet, for around \$250. Confirmed with the library that they would partner with us.

**Keego Konnect:** The library and Yoga have committed to 2025. Would like to ask that we do thank you gift cards to people that partnered – Laurel from EM2M and Erica from Sunyata Yoga and Jake from disc golf. Table the resolution to spend because the City Manager needs to check into laws about gifts.

**Community Garden:** Needs to be cleaned up by the end of the month.

**Disc golf:** Events are over. Finalize the sign over the winter and continue with sponsorships.

**Local Gems:** Julie has been distributing signs to businesses all over town. Salon owners are quite excited. November 1 - 30, submit original selfies taken at Oakland County small businesses that are considered to be local gems. Residents will promote businesses, the county will promote, and then shoppers get cash prizes. Random drawing as to who wins. Oakland County Economic Development, every November for "Shop Small," will have this local gem program.

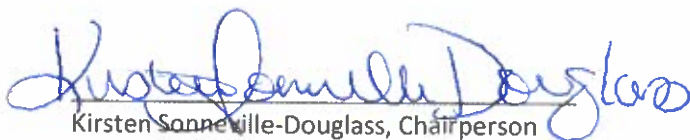
#### **BOARD MEMBER COMMENTS:**

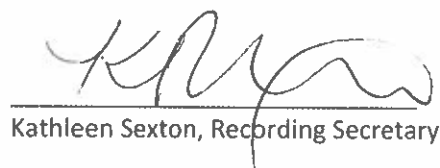
Robin would like to see how we can get compost brought in for gardeners. Where can we pick this up? Purchase from SOCRA? Look into Midtown composting.

Leslie reports that we have gotten a new tree in Rose Sortor Park, a Kousa Dogwood.

#### **ADJOURNMENT:**

The meeting adjourned with a motion by Chairperson Kirsten Sonneville-Douglass, supported by Vice Chairperson Paul Daelemans at 8:00 PM.

  
Kirsten Sonneville-Douglass, Chairperson

  
Kathleen Sexton, Recording Secretary