

Approved
4.9.25

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, March 12, 2025, MEETING MINUTES
2025 Beechmont
Keego Harbor, MI 48320

CALL TO ORDER: Kirsten Sonnevile-Douglass called the meeting to order at 7:01 PM

OATH OF OFFICE: Kirsten Sonnevile-Douglass and Julie O'Brien

ELECTION OF OFFICERS (OATH OF OFFICE)

Chairman: Kirsten Sonnevile-Douglass
Vice Chairman: Paul Daelemans
Secretary: Kathleen Sexton
Treasurer: Leslie Clark

Present: Chairperson Kirsten Sonnevile-Douglass, Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Dan Harrington (arrived 7:02 PM), Julie O'Brien.

Absent: Robin LaFrance

Alternates Present: None

Staff Present: Tammy Neeb, Ronnie Dahl

EXCUSAL OF ABSENT BOARD MEMBERS

Motion by: Kirsten Sonnevile-Douglass, supported by Dan Harrington, to excuse commissioner Robin LaFrance.

Ayes: Unanimous **Nays:** None **Motion Carried**

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Kirsten presented an event proposed by Driftwood disc golf company for a Glow Ace Race event on April 26, 2025, with a tee off at 9 PM. \$35 entry includes a disc to use for the race. They are planning, coordinating, and promoting.

APPROVAL OF AGENDA

Motion by: Kirsten Sonnevile-Douglass, supported by Leslie Clark to add dog waste stations to new business.

Ayes: Unanimous **Nays:** None **Motion Carried**

APPROVAL OF MINUTES

Motion by: Leslie Clark, supported by Kirsten Sonnevile-Douglass, to approve the ~~January~~ ^{Feb 12, 2025} 8, 2025, meeting minutes as written.

Ayes: Unanimous **Nays:** None **Motion Carried**

REVIEW AND APPROVAL OF FINANCIAL REPORT:

No changes since last month except a \$100 error correction. We are \$5,691.88 to the good through the end of June.

Motion by: Kirsten Sonnevile-Douglass, supported by Kathleen Sexton, to make a resolution to approve the Parks and Recreation revenue and expenditure report summary financial report dated March 5, 2025.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Dan Harrington Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Motion Carried

NEW BUSINESS:

Dog waste stations: Dog poop is an issue at Rose Sortor and Baxter Morgan Park. We need to reconsider installing waste stations and recommend to council. Will put on the agenda for next month to pick out where to put them and figure out funding. Good locations would be pocket parks and Rose Sortor. Premier Pet Supply donates to WB trail.

OLD BUSINESS:

Memorial Day Parade: We have the permit from Waterford for parade staging. Bus credits are approved. May 26, 2025. Council approved TIFA to pay for police officer support.

Egg Hunt: Leslie has candy at her house. Eggs are still in cold storage. Egg stuffing day will be at Leslie's house Monday the 14th at 5:00 PM and Wednesday the 16th at 5:00 PM, pizza will be provided. Donations are \$100 gift card from People Skate and Snow, Harbor Family Chiropractic has donated \$100 to cover golden ticket prizes, Winning Imprint has donated engraved kids water bottle, cash donations from EM2M and Billy's Automotive. So we have grand prize and golden ticket prizes covered. Julie will do the shopping. Ronnie can make sponsorship signs with her Cricut. Kirsten has reached out to OEC and NHS for volunteers.

Keego Konnect: Kirsten has solidified dates with library, they are the same dates as the block party at 10 AM in Fran Leaf Park. Met with library, they are going to provide dates for reading in the park.

- **Community Bike Ride:** The Keego Harbor Parks and Recreation Commission is organizing the Tour de Keego Community Bike Ride on Sunday, June 22, at 12:00 PM, starting and ending at Rose Sortor Park. This free, family-friendly event will feature a 5-mile route open to local residents. The ride aims to promote cycling, community engagement, and safety awareness, with a ride leader, sweeper, and volunteers ensuring a smooth experience. Safety measures include a helmet and bike lights encouragement, and a first aid kit on hand. The event will conclude with refreshments, and sponsorships from local businesses will help cover costs.

Next Steps & Assignments: Amy will reach out to sponsors, Cycletherapy, KLM, Summit, People, Running Fit, and a water supplier for sponsorships and donations. Kirsten will help Katie develop flyers and promotional content, and Katie will handle social media posts. Tammy will consult a lawyer about liability waivers. Katie will finalize the route and inform Keego Harbor and Sylvan Lake police about the event. Katie will also recruit support volunteers.

Website/Newsletter: Still need to connect with Tammy. Amy has been working on the newsletter; it will be ready next month.

Thank you cards: Julie created a beautiful prototype. Kirsten got pricing. Vista print 100 is 48 and Minute Man is 250 for \$50. Looks great, we are going to make the writing a little smaller on the back so we can all sign. Kirsten needs to investigate envelope pricing.

Motion by: Paul Daelemans, supported by Dan Harrington, to make a resolution to spend \$60 out of the supplies budget to purchase thank you cards and envelopes.

Roll Call: Chairperson Kirsten Sonneville-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Dan Harrington Y, Julie O'Brien Y

Ayes: Unanimous **Nays:** None **Motion Carried**

Keego Block Parties: Music lineup – June 21 groove sons, July 18 weekend comeback, August 15 vinyl matrix. Food trucks – June 21 is Wetzels pretzels, July 18 is egg roll diva, stay tuned for August.

Canal Clean Up: Scheduled for April 5 at 12pm. Leslie is going to put some snow fencing at the bridge to keep the leaves from washing in as the water level rises.

Community Garden – Compost: We have a free delivery offer from a local person; he is more than happy to make a couple of trips. It will be dumped at the community garden. Leslie will pay and then submit for reimbursement. Paul and others will help spread the compost in the beds at the garden. There is a seed library at the garden.

NEXT MEETING AGENDA ITEMS:

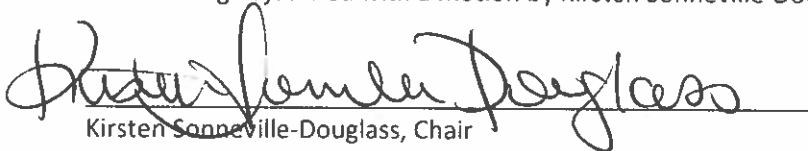
Discussing items to add to next month's agenda.

BOARD MEMBER COMMENTS:

Brew Brothers is going to have a food truck on St Patty's Day.

ADJOURNMENT:

The meeting adjourned with a motion by Kirsten Sonneville-Douglass at 8:29 PM.


Kirsten Sonneville-Douglass, Chair


Kathleen Sexton, Recording Secretary

