

Approved
6.11.25

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, May 14, 2025, MEETING MINUTES
2025 Beechmont
Keego Harbor, MI 48320

CALL TO ORDER: Chairperson Kirsten Sonneville-Douglass called the meeting to order at 7:00 PM

Present: Chairperson Kirsten Sonneville-Douglass, Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Dan Harrington, Robin LaFrance, Julie O'Brien.

Absent: None

Alternates Present: None

Staff Present: City Manager Tammy Neeb, City Council Member Ronnie Dahl

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Keego Harbor Parks and Recreation welcomes public comments limited to three (3) minutes on items that do not appear on the printed agenda. In Accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

No public comments.

APPROVAL OF AGENDA

Motion by: Dan Harrington, supported by Paul Daelemans to approve the agenda as written.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by: Kirsten Sonneville-Douglass, supported by Amy Drain, to approve the April 9, 2025, meeting minutes as written.

Ayes: Unanimous

Nays: None

Motion Carried

REVIEW AND APPROVAL OF REVENUE AND EXPENDITURE REPORT:

We have \$6,584 left to spend by the end of the fiscal year.

Resolution by: Kirsten Sonneville-Douglass, supported by Dan Harrington, to approve the revenue and expenditure report dated May 9, 2025, as written.

Roll Call: Chairperson Kirsten Sonneville-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Julie O'Brien Y

NEW BUSINESS:

Budget Conversation: Discussed typical annual budget, including revenue and expenditures for the Parks and Recreation Commission. Leslie proposed that we ask for approximately the same total amount, with some slightly different allocations.

Resolution by: Kirsten Sonnevile-Douglass, supported by Robin LaFrance, to ratify the expenditure of 99.99 to approve the purchase of soccer nets spent out of the supplies account.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Motion Carried

2025 Park Inspections: Leslie discussed repair needs of certain parks and shared actions she had already taken to make improvements. Suggest bike racks for parks and swimming sites. Julie will do some shopping around and present some pricing for four, double hump, 5 bike, steel in ground bike racks.

Entrance Signs: Some of the wooden entrance signs and park signs need to be touched up or repaired.

OLD BUSINESS:

Egg Hunt Recap: Great event this year, some of the best weather we've had in years, perfect number of eggs (3,800). All of the neighborhood signs turned up, back to twenty.

Memorial Day Parade: Currently, we have 21 participants. Tammy will arrange a meeting between transportation and meeting. Paul will help with staging. Bike decorating at Magnolia, Kirsten is waiting to hear from Blooming Brains if they would be willing to sponsor that. Robin will help with the bike decorating and throwing tootsie rolls with Leslie. Katie will carry the banner; we need one additional volunteer for that. Honor Guard has been requested. The county will do street sweeping.

Local Vendor

Keego Konnect/Disc Golf: Email sent to all the apartments/condos highlighting what is happening in the next three months. The astronomy club is hoping to do another event, proposing dates. Julie sent a design to Paul, Paul can build. We can also use the sign to put up flyers for upcoming events.

Community Bike Ride: Poster printed, and Tammy will hang up in City Hall. Katie made a Facebook event and will continue to share. Still waiting to hear back from the police chief, is there a phone number? Got some tips for leading a safe group ride: pre talk to explain the ground rules, like communication, how to cross major roads and intersections, when to go single file so we don't block the entire trail, and to go much slower than you expect you'll need to. Still working on recruiting more volunteers, reaching out to bike shops for a giveaway or some type of sponsorship. Amy has reached out to a mobile bike tune-up company and asked if he would come out and be mechanical support along the ride. Food is to be determined; Amy is still working on it. Amy and Katie will tag team distribution of small flyers to local businesses. Paul mentioned a May 17th sylvan slow roll, look into.

Keego Block Parties: Three bands, three food trucks. Grant through Oakland County Parks , RAPP program. We get three 2 hr. sessions with a bounce house for free, Kirsten put in a request for all three block parties. Subcommittee of Paul, Leslie, and Katie will work on putting out signs.

Sign Thank you cards: Next meeting.

Dog waste stations: Leslie selected locations and Tammy is sending them to Doug.

NEXT MEETING AGENDA ITEMS:

Discussing items to add to next month's agenda.

Continue with bike ride, sign thank you's, dog waste Bags, beautification signs, newsletters, Memorial Day, Keego Konnect/disc golf, block parties, easter egg hunt, budget.

BOARD MEMBER COMMENTS:

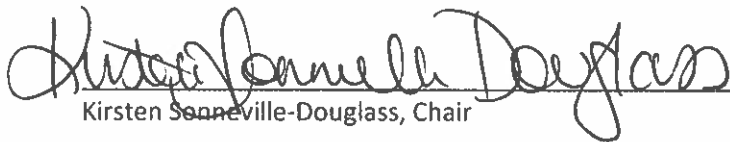
Kirsten congratulated Paul on his volunteer award for his free bike program.

Kirsten would like to create a subcommittee to talk about sponsorships – Julie and Kirsten so far.

Robin said that next year for the community garden we should get the full ten yards of compost.

ADJOURNMENT:

The meeting adjourned with a motion by Paul Daelemans at 8:16 PM.


Kirsten Sonneville-Douglass, Chair


Kathleen Sexton, Recording Secretary