

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, September 10, 2025, MEETING MINUTES
2025 Beechmont
Keego Harbor, MI 48320

CALL TO ORDER: Kirsten Sonnevile-Douglass called the meeting to order at 7:01 PM

Present: Chairperson Kirsten Sonnevile-Douglass, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Paul Daelemans, Amy Drain, Dan Harrington, Julie O'Brien, Robin LaFrance.

Absent: None

Alternates Present: None

Staff Present: Tammy Neeb, Ronnie Dahl

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

No public comments.

APPROVAL OF AGENDA

Motion by: Kirsten Sonnevile-Douglass, supported by Paul Daelemans, to approve the agenda as written.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by: Dan Harrington, supported by Leslie Clark, to approve the August 13, 2025, meeting minutes as written.

Ayes: Unanimous

Nays: None

Motion Carried

REVIEW AND APPROVAL OF REVENUE AND EXPENDITURE REPORT:

Expenses since last month were the cost of the band, plus some revenue from the 50/50 raffle. We are \$7,193 to the good.

Resolution by: Leslie Clark, supported by Dan Harrington, to approve the revenue and expenditure report dated September 7, 2025, as written.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Paul Daelemans Y, Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Resolution Carried

NEW BUSINESS:

Winter Wonderland: Will take place on December 5, 2025, at 6 PM. Setup will take place on Sunday November 23rd at 12 PM and Sunday November 30th at 12 PM. We have money in the budget to spend on decorations and lights.

OLD BUSINESS:

Beautification Awards: Signs brought back; We need to inventory if we need more signs. Katie and Leslie will work together. Tammy will locate labels and Katie will add them to the signs in cold storage that don't have them.

Keego Konnect:

- Disc Golf Event on September 20, 2025. Ace race with Driftwood Disc Golf Club. Free event but if you want to participate in the competition, you can contribute to that. Check in will start at 8:30 AM to 9:45 AM and then the event starts at 10 AM. The event will take place at Baxter Morgan Park. Leslie painted the wooden sign; we need Julie to design the informational sign that will go inside of it.
- Community Bike Ride – Rescheduled for September 21, 2025, at 12 PM. Ronnie will work with Woody to create a promotional video. We need to check with West Bloomfield Parks to see when they will be trimming trees. Katie will send the information to the police chief. Katie will print waivers.
- Story Time – Last story time to take place on Friday August 15, 2025, at 10:30 AM and over 50 people attended.
- Astronomy Night – Took place on August 30th at 8:30pm in Rose Sortor Park, this was a big hit. About 25 people attended. They did a brief presentation at the beginning.

Block Party Recap: Last party took place on Friday the 15th. The 50/50 raffle brought in \$93 for Parks and Rec. A Taste of Motown food truck was delicious.

Fall Events: Keego HarBOO is October 25th from 12 PM to 2 PM. We have booked UV5 youth band. Kirsten most likely will not be able to attend, she will help plan, but we need others to volunteer for the day. Julie priced out different options for pop up canopies and the committee discussed options. We decided on a green canopy, to purchase two of the crown shades commercial center lock 10x10. Confirmation from the band and the library, and four businesses have confirmed for the trick or treat trail. Kirsten reached out to Bill about the pumpkins. We need to order stickers for pumpkin decorating, as well as two rolls of black plastic. Ronnie and Katie have decorations to donate. We will also purchase cider and donuts again.

Resolution by: Julie O'Brien, supported by Amy Drain, to purchase two 10x10 crown shades pop up canopies in green not to exceed \$500 paid out of the community events budget.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Paul Daelemans Y, Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Julie O'Brien Y

Ayes: Unanimous **Nays:** None **Resolution Carried**

Resolution by: Julie O'Brien, supported by Amy Drain, to supplies for the event not to exceed \$300 paid out of the community events budget.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Paul Daelemans Y, Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Julie O'Brien Y

Ayes: Unanimous **Nays:** None **Resolution Carried**

NEXT MEETING AGENDA ITEMS:

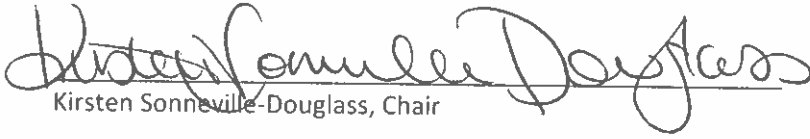
Discussing items to add to next month's agenda.

BOARD MEMBER COMMENTS:

Please sign thank you note cards. Community Garden closes on October 25, 2025. Congrats to Julie on her new position with Oakland County Parks and Recreation! Dan will be absent next month; he will be in Hawaii.

ADJOURNMENT:

The meeting adjourned with a motion by Paul Daelemans at 7:44 PM.


Kirsten Sonnevile-Douglass, Chair


Kathleen Sexton, Recording Secretary



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