

**City of Keego Harbor
Planning Commission Meeting Minutes
Thursday, April 25, 2024, at 7 PM**

CALL THE MEETING TO ORDER

Chairman Yoder called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Chairman Yoder, Commissioner Emerling, Commissioner Meabrod, Secretary Santia, Commissioner Douglass, and Mayor Pro Tem Shimansky

Absent: Vice Chairperson Streng

Motion by Commissioner Douglass; supported by Commissioner Emerling to excuse Vice Chairperson Streng from the April 25, 2024, meeting.

Unanimous Vote: Ayes: 6 Nays: 0 Motion Carries

STAFF PRESENT: City Manager/Clerk Tammy Neeb, Deputy Clerk Stacy Goodall, City Planners John Jackson, and Ashley Amey.

APPROVAL OF AGENDA

Motion by Commissioner Douglass; supported by Commissioner Emerling to approve the agenda for April 25, 2024, Planning Commission Meeting.

Unanimous Vote: Ayes: 6 Nays: 0 Motion Carries

APPROVAL OF MINUTES

Motion by Secretary Santia; supported by Commissioner Douglass to approve the March 28, 2024, meeting minutes.

Unanimous Vote: Ayes: 6 Nays: 0 Motion Carries

PUBLIC COMMENTS

Sue Williams 2917 Cordell Ave- Drive-thru permits question.

NEW BUSINESS

McKenna Introduction

City Planners John Jackson and Ashley Amey gave a brief introduction and an overview presentation.

Boards and Commissions By-Law Addendum

The City Council approved the addition of a social media policy to the by-laws. The Commissioners mentioned a change is needed to the wording of the policy. It is not clear, and Commissioners will not sign until it has been fixed.

OLD BUSINESS

Architectural Design Standards Review

Ordinance 2024-01 was approved on March 7, 2024, by the Planning Commission and then tabled by the City Council on March 21, 2024. The document date will need to be updated. The Commissioners reviewed and made a few corrections including prohibiting T111 building material. McKenna will make the requested changes and present them to the City Council.

Commercial and Office Districts Review

A public hearing was scheduled for May 16 23, 2024. The Planning Commission discussed their reasons for the collapse of the Office district and reviewed the ordinance put together by Giffels Webster. McKenna will identify all parcels before the public hearing.

Neighborhood Residential (NR) District Review

A public hearing is also scheduled for May 16 23, 2024. Giffels Webster drafted Ordinance 2024-03. Commissioners reviewed the red-lined version where sheds have been defined and added to permitted uses. The suggested language, in Section 15.13 Accessory Buildings, will be discussed at the public hearing. McKenna will also get feedback from the fire department.

COMMISSIONER COMMENTS

ADJOURNMENT

Chairman Yoder adjourned the meeting at 9:34 p.m.

Joel Yoder

Joel Yoder (May 28, 2024 18:22 EDT)

Joel Yoder
Chairperson, Planning Commission

Stacy Goodall

Stacy Goodall
City of Keego Harbor, Deputy Clerk

April 25, 2024 PC meeting minutes-Revised

Final Audit Report

2024-05-28

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Status:	Signed
Transaction ID:	CBJCHBCAABAA9u3_K5TZ6BfJ0RFz-YjTjbB4jgNLnuEA


"April 25, 2024 PC meeting minutes-Revised" History

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2024-05-28 - 6:22:08 PM GMT

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