

trees need to be trimmed. Next spring, the ~~Ginkgo~~ **Zelkova** trees on the south end will need to be replaced. Davey will remove the Silver Maple on city lot 3003 and haul away all debris, as per proposal# 20060505-1726228387 included in the meeting packet. Fertilization is not deemed necessary at this time, reducing Davey's cost to \$14,300. The property owners need to be verified and consulted before the trees are removed. Members discussed who would be responsible for the care of the trees moving forward. Consideration of the material that will be used for backfilling after tree removal. The trees will be replaced in the spring.

Resolution by Secretary Clark; supported by Vice Chairperson Williams to engage Davey Tree Experts for service of the trees on Cass Lake Road not to exceed \$15,000 excluding the fertilization and soil care. Amended upon verification of city-owned property.

Roll Call: Chairman Emerling yes, Vice Chairperson Williams yes, Secretary Clark yes, Board Member Santia yes, Board Member Wade yes, Board Member Fletcher yes.

Resolution Carries

Secretary Clark left at 4:30 pm.

TIFA Expenditure Updates from City Council

City Treasurer Denise Hanley gave a brief overview of the TIFA budget.

Doug Waldon from the Department of Public Works is currently refurbishing the trash receptacle and benches, beginning with Firefighter's Park. The plumbing in the three TIFA parks will be replaced this fall.

Board Member Fletcher discussed raising the Fran Leaf Parking lot which can be funded through TIFA. HRC has provided the relevant information. Adding a culvert for water management was mentioned. Acquiring a quote for the dollar amount to be reimbursed may be helpful. City Manager Neeb will get more information and contact Two Willows Condo Association.

TIFA has previously discussed the appointment of a McKenna planner to market the city for 4 hours a week over 26 weeks. This totals 104 hours at a rate of \$150 an hour, amounting to \$15,600. Approval from the City Council is required for this expenditure.

Light Pole Electrical Issues

DPW has tried to fix the light poles and has changed multiple light bulbs, but the issues seem to be related to the electricity. Mr. Waldon has contacted an electrician who quoted \$300 to come out and diagnose, and \$80 an hour to fix.

Resolution by Board Member Fletcher; supported by Board Member Santia to appropriate up to but not to exceed \$10,000 for the repairs of the light poles and circuits in the TIFA District.

Roll Call: Vice Chairperson Williams yes, Board Member Santia yes, Board Member Wade yes, Board Member Fletcher yes, Chairman Emerling yes.

Resolution Carries

Terracast Legal Expenses

Litigation has concluded. The city will need to pay the final bill plus attorney fees.

Resolution by Board Member Wade; supported by Board Member Fletcher to pay \$1,787.50 for Terracast legal fees.

Roll Call: Board Member Santia yes, Board Member Wade yes, Board Member Fletcher yes, Chairman Emerling yes, Vice Chairperson Williams yes.

Resolution Carries

Resolution by Board Member Wade; supported by Vice Chairperson Williams to approve \$315 for Terracast expenses paid to GMH.

Roll Call: Board Member Wade yes, Board Member Santia yes, Board Member Fletcher yes, Chairman Emerling yes, Vice Chairperson Williams yes.

Resolution Carries

Light Bulb Expense

Resolution by Board Member Wade; supported by Board Member Santia to approve the purchase of 12 light bulbs in the amount of \$347.40 in the TIFA District.

Roll Call: Board Member Santia yes, Board Member Wade yes, Board Member Fletcher yes, Chairman Emerling yes, Vice Chairperson Williams yes.

Resolution Carries

Fran Leaf Park Path

The board requested a city engineer to conduct a survey of Fran Leaf Park. Additionally, the board requested the removal of the spoils to be included in the contract. C & G provided an updated quote. Board Member Fletcher abstains from voting.

Resolution by Vice Chairperson Williams; supported by Board Member Santia to approve the enclosed quote from C & G Cement not to exceed \$20, 745.

Roll Call: Chairperson Williams yes, Board Member Santia yes, Chairman Emerling yes, Board Member Wade yes.

Resolution Carries

Resolution by Vice Chairperson Willaims; supported by Board Member Wade to approve HRC to survey and stake the property for the walkway not to exceed \$5,000.

Roll Call: Chairman Emerling yes, Vice Chairperson Williams yes, Board Member

Santia yes, Board Member Wade yes, Board Member Fletcher yes.

Resolution Carries

McKenna TIFA Renewal

Emily Huhman, City Planner discussed the proposed timeline for the TIFA renewal. The last payment on the TIFA bond is scheduled for next month and justification is needed for renewal. The Road Commission of Oakland County (RCOC) will be repaving Cass Lake Road in the future, with the city responsible for one-third of the associated costs. Ms. Huhman presented a draft of the project list including projects from the original 1986 TIFA Plan and the 2005 amendment. McKenna will be meeting with Mr. Bob Gibbs to make sure his vision for the city and his input is included. McKenna will revise this list, add an economic development staff member, and park development. Two public hearings will be necessary as part of the renewal process. A TIFA meeting was scheduled for November 18th to review the draft plan, followed by a second meeting at the City Council in December.

Adjournment:

Chairperson Emerling adjourned the meeting at 6:00 pm.

David Emerling

David Emerling (Nov 26, 2024 16:58 EST)

David Emerling
Chairman TIFA Board

Stacy Goodall

Stacy Goodall
TIFA Recording Secretary

October 14, 2024 TIFA Meeting Minutes Revised

Final Audit Report

2024-11-26

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