"Heart of the Lakes"

City of Keego Harbor

2025 Beechmont
Keego Harbor MI 48320

SIGN PERMIT APPLICATION

Date: _____

Permit No.PS_____

The undersigned applies for a permit to erect or alter a sign under the provisions of the Zoning Ordinance, according to the following statements:

Applicant/Contractor_____
Phone_____
Address_____

Sign location_____ side of building/road
Address_____
Owner_____
Phone_____
Distance from grade_____
Size of sign_____
Square Feet of sign_____

Before any permit is granted for erection of a sign, the following requirements must be met:

1. The Business must be registered with the City and all Fire Department Regulations met.

2. Plans and specifications shall be filed with the Building Official showing the dimensions, materials and required details of construction including loads, stresses and anchorage, and distance from property lines.

3. Submit copy of liability insurance certificate with application.

4. A written consent of the owner or lessee of the premises upon which the sign is to be erected.

5. Obtain electrical permit prior to installation of sign.

6. Site Plan and/or Building Elevation where sign to be installed.

_____
Signature of Applicant/Contractor

Department of Planning

Zoning Approval: _____

Permit Fee: $100.00 (Planner)

Department of Building Safety

Building Approval: _____

Inspection: $_____

Building Department Plan Review Fee: $_____

Bond: $_____

Contractor Registration: $_____

Total Due: $ _____