

Approved 1/21/2016

City of Keego Harbor Study Session Meeting Minutes  
6:00 p.m. Monday, December 14, 2015

**CALL THE MEETING TO ORDER:** Mayor Newberry called the meeting to order at 6:02 p.m.

**ROLL CALL:** PRESENT  
Mayor, John Newberry and Council Member Joel Yoder

ABSENT: Mayor Pro Tem, Sidney Rubin, Council Members Tom Berman and Rob Kalman

**STAFF PRESENT:** Interim City Manager Linda Voll and DPW Foreman Doug Waldon

**PUBLIC COMMENT:** (As to non-agenda items only)

David and Maryanne Lisac – 1746 Beechmont, indicated the traffic and noise off Cass Lake Road between Moss and Stapleton due to the traffic speed and volume has been loud, there are other neighbors that have the same complaint and a petition has been signed by those who have the same concern. If there were some presence of the police at certain time of the day might help the speeding problem. Not sure why Oakland County increased the speed limit to 35 MPH because the side streets you turn in have a sharp turn and was made for 25 MPH turns not 35 MPH turns.

- **Budget Amendments**

Council reviewed and discussed the budget amendments, discussed the Local Community Stabilization Personal Property Tax, MMRMA and Skate Night amounts.

Open to the public, no one addressed Council, Closed to the public.

- **Ratify CDBG Amount and meeting minutes, November 19, 2015**

Interim City Manager Voll indicated that the CDBG Contract changed this year and the amount that should be distributed to West Bloomfield Youth Assistance should be \$3,000 and for Parks should be \$8,691.00. Need Council to approve and amend the CDBG Contract and meeting minutes from November's meeting.

Open for public comment; no one addressed Council, Closed to the public.

- **Premcor Refining Group, Inc. Right of Access Agreement for Former Clark #70903, City property located at 2980 Orchard Lake Road, vacant property.**

Manager Voll informed Council that Premcor Refining Group, Inc. is part of the former Clark Company, who owned the corner lot on Cass and Orchard Lake Roads. Premcor came in and meet with the Manager and discussed the state regulating them to take soil samples to see if there is contamination at the site. It is Premcor's responsibility to clean up the site. Since the City owns the property this is an agreement that allows Premcor to enter the property and acquire soil bore samplings.

Council asked questions about the property and if any results regarding contamination would come forward Premcor would be responsible to clean up the site.

Manager Voll response was yes, and she sent the agreement to City Attorney Ryan and he did not agree with item #4 that the city would have to put it in writing for a copy of the final report on the site. The report should be shared with the City without asking.

Open for public comment; no one addressed Council, Closed to the public.

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- Dump Trailer discussion and approval to purchase

Manager Voll explained the functions of a dump trailer and the cost of a new dump trailer; this was a used dump trailer with dual axels and would help DPW out tremendously.

Council asked Foreman Waldon about the dump trailer and if this was a good piece of equipment.

Foremen Waldon indicated this is a good piece of equipment and will be used tremendously. To purchase a new dump trailer would cost approximately \$5,000 to \$9,000 this trailer is in good shape and will last the city a long time.

Open for public comment; no one addressed Council, Closed to the public.

- New Construction Checklist for New homes and major remodel/grade permit update

Manager Voll indicated there were some updated on this version but it is far from being completed, I contacted HRC and asked for their input and will get more input from Building Official Curtis Stowe. Council Member Yoder is working on the flow chart portion and Planning Commissioner Laskiewicz indicated that he could help with this process.

Council Member Yoder indicated he should have something to present in January.

Open for public comment; no one addressed Council, Closed to the public.

- Express Employment Professionals Contract

Manager Voll indicated that she meet with Linda Shear from Express Employment Professionals and discussed the opportunities the city has for Express Employment on some positions that needed to be filled. This agreement is for billing information and to have the city registered with the company, the city would not be billed for any services unless the city hired through the agency.

Council discussed advertisement and trying to find the right fit for the position, discussed part time qualified person to help Foreman Waldon.

Manager Voll indicated there has been an advertisement with MML and on the city website but the applicants do not have any municipal qualifications.

Open for public Comment:

David Lisac – 1746 Beechmont mentioned he is a certified CDL truck driver for the Road Commission for Oakland County and would be willing to help out Doug when necessary, closed to the public.

- Schedule place, date and time of City Administration strategy meeting

Mayor Newberry indicated since more than half of Council was not present this item will be brought up at a later date.

- Street Sign Update

Manager Voll mentioned that Rick from Graphix is working on the lettering to have a 2 inch space prior to the first letter and 2 inch space after the last letter. Chuck from Oakland County Road Commission sent over a spec that they use and the minimum is 2 inch space.

Foreman Waldon indicated there are 3 different ways some roads were spelt such as Maddy Lane, 1 sign was Maddy Lane, 1 sign was Maddy Ln and 1 sign was Maddy. There was no constancy to the road signs for years.

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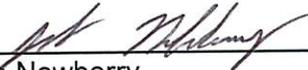
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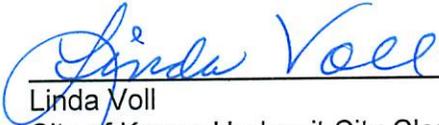
Open for public comment:

Maryann Lisac – 1746 Beechcroft said she likes the look of the new street signs.

**ADJOURNMENT**

Being no other business Mayor Newberry adjourned the Study Session Meeting at 6:65 p.m.

  
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John Newberry  
City of Keego Harbor its Mayor

  
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Linda Voll  
City of Keego Harbor it City Clerk