

Approved July 16, 2015

**CITY OF KEEGO HARBOR**  
**CITY COUNCIL MEETING**

7:00 p.m. Thursday, June 18, 2015  
2025 Beechmont, Keego Harbor

**CALL TO ORDER:** Mayor Kalman called the City Council Meeting to order at 7:01 p.m.

**ROLL CALL:** PRESENT  
Mayor Robert Kalman, Mayor Pro Tem John Newberry, Council Members Tom Berman, Sid Rubin and Joel Yoder

**STAFF PRESENT:** Interim City Manager Linda Voll, City Attorney Tom Ryan, Chief Kenneth Hurst, DPW Foreman Doug Waldon and Code Enforcement Officer Jeff Peterson

**PLEDGE OF ALLEGIANCE**

**MAYORS ANNOUNCEMENT**

General announcements were made regarding Memorial Day Parade, Garden Club Beautification Awards, Permit Waiver Program, Marine Patrol, Roosevelt Summer Camp, West Bloomfield School Summer Food Program, Fireworks schedule, July 3<sup>rd</sup> closure of City Hall and Roosevelt School principal advancement.

**CITY MANAGERS UPDATE**

General announcements were made regarding Board & Commission open seats, Building Official Curtis Stowe's return to work, permits issued in May including new homes and businesses, water issue at Portman Condo's, July Planning Commission meeting cancelled, Parks & Recreation Tiger Game trip and Summer Tax bills.

**CODE ENFORCEMENT UPDATE**

General announcements were made regarding water issue at Portman Condo's, Beland house that has a critter problem, rental inspection citations, grass complaints and boat and vehicle storage.

**DPW UPDATE**

General announcements were made regarding park and city property maintenance, potholes, Brock Street Canal fountain installation, swim site/seawall project and new equipment purchased.

**POLICE UPDATE**

General announcements were made regarding marine patrol on both Cass Lake and Sylvan Lake, St. Mary's Fair, crime statistics for Keego Harbor, part-time officer positions and the new Tahoe purchase.

**PUBLIC COMMENT:** No one addressed Council  
Closed to the public

**PUBLIC HEARING ON THE 2015/2016 BUDGET**

Mayor Kalman opened the Public Hearing at 7:18 p.m.

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- Millage Rate Fiscal Year 2015/2016
- Special Publicity tax for one year
- 2015/2016 Budget Appropriation

Mayor Kalman explained the millage rates for the Fiscal Year 2015/2016, the Special Publicity Tax, and the Budget process.

PUBLIC COMMENT: No one addressed Council.  
Closed to the public.

Mayor Kalman closed the Public Hearing at 7:19 p.m.

**CONSENT AGENDA:**

Monthly Financial Reports

- Monthly Revenue/Expenditure Report May 2015
- Authorize Bills payment for May 2015

Meeting Minutes

- Study Session Meeting, May 19, 2015
- Council Meeting, May 21, 2015
- Closed Session Meeting, May 19, 2015
- Closed Session Meeting, May 21, 2015

Mayor Kalman suggested that the Closed Session Meeting, May 19, 2015 and the Closed Session Meeting, May 21, 2015 be tabled until the July 16, 2015 meeting.

*Motion to approve the consent agenda minus the Closed Session Meeting Minutes of May 19, 2015 and the Closed Session Meeting Minutes of May 21, 2015 by Council Member Yoder, seconded by Mayor Pro Tem Newberry.*

Ayes: Unanimous

Motion Carried

**REGULAR AGENDA:**

1. Creative Brick Tent/Special Event

Dennis DeGrazia, 3195 Orchard Lake Rd – representative of Creative Brick, hostin an RSVP Customer Appreciation event on July 18, 2015, is confirming additional parking spaces from Elite Bank Card and possibly Harbor Steak House, and awaiting approval of a tent permit from the City.

PUBLIC COMMENT: No one addressed Council.  
Closed to the public.

*Motion to approve the Creative Brick Tent/Special Event by Council Member Berman, seconded by Council Member Rubin.*

Ayes: Unanimous

Motion Carried

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Tim Griebel, State Representative for Keego Harbor, Cell 248.425.7525, Office 517.373.0475, introduced himself and gave an update on the State Budget, the Education Budget, Pension Fund for School Employees, non-education budget and road funding.

PUBLIC COMMENT: Council Member Rubin stated Community Mental Health Care needs to be addressed at the state level.

Closed to the public.

2. Site Plan Review and Special Land Use Permit, 3261 Orchard Lake Rd

Gino Santia, Planning Commission Chairperson, stated the Site Plan was conditionally approved by the Planning Commission and now has to be presented to the Zoning Board of Appeals (ZBA).

Laurie Frankel, Frankel Organization LLC – stated this will be a Sales and Business office for high-end residential construction, is in the process of gaining approval to share a trash receptacle with a neighboring business, and will be going before the ZBA to obtain a variance to provide alternative screening for the adjacent residential property.

PUBLIC COMMENT: No one addressed Council.

Closed to the public.

*Motion to approve the Site Plan Review and Special Land Use Permit, 3261 Orchard Lake Rd. as stated in the June 5, 2015 letter addressed to Ms. Laurie Frankel Re: Special Land Use Permit Conditional Approval as presented by Council Member Yoder, seconded by Council Member Rubin.*

Ayes: Unanimous

Motion Carried

3. Approval of GWBCCC establishment of a community FM radio station

Mayor Kalman stated the GWBCCC will be operating a community FM radio station in a joint venture with West Bloomfield High School and is asking for approval to use cable funds for this project.

PUBLIC COMMENT: No one addressed Council.

Closed to the public.

*Motion for a Resolution to approve the Second Amendment to the Intergovernmental Agreement establishing the Joint Advisory Board for Cable Communications by and between the Charter Township of West Bloomfield and the cities of Keego Harbor, Sylvan Lake, and Orchard Lake Village by Mayor Kalman, seconded by Mayor Pro Tem Newberry.*

Ayes: Unanimous

Motion Carried

*Motion for a Concurrent Resolution approving the Second Amendment to the Intergovernmental Agreement established June 5, 1984 establishing the Joint Advisory Board for Cable Communications and to authorize the Cooperative Agreement to establish WBLD Radio as a community FM radio station between the West Bloomfield School District and the Greater West Bloomfield Cable Communications Commission by Mayor Kalman, seconded by Mayor Pro Tem Newberry.*

Ayes: Unanimous

Motion Carried

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4. 2015 Road Preservation & Maintenance Project

Mayor Kalman stated the 2015 Road Preservation & Maintenance Project is a 2-phase program, the first phase will be crack sealing of previously paved roads and will begin in July, the second phase will be the repaving of Glenbroke St., on the west side off of Cass Lake Road, and Stout St. from Orchard Lake Rd. to Beland.

PUBLIC COMMENT: No one addressed Council  
Closed to the public

*Motion to approve a Resolution to authorize the expenditures as outlined in the Keego Harbor 2015 Street Improvement Budget Pricing for the paving of Glenbroke St. west of Cass Lake Rd. to Cass Lake Front and Stout St. from Beland to just north of Orchard Lake Rd. by Commissioner Yoder, seconded by Mayor Pro Tem Newberry.*

Ayes: Unanimous

Motion Carried

5. FOIA Policy and Procedures

City Attorney Ryan stated the Michigan Legislature has mandated that all Michigan communities must approve their Freedom of Information Act (FOIA) policies and guidelines by July 1, 2015, which will provide more transparency to direct citizens to access information quickly and easily and recommends approval of the FOIA Procedures and Guidelines with an amendment to Section 11 to include Public Inspection of Records provision, and old Section 11 will become Section 12, the Appendix of Forms.

PUBLIC COMMENT: No one addressed Council  
Closed to the public

*Motion to approve a Resolution to adopt the Freedom of Information Act (FOIA) Procedures and Guidelines as amended by City Attorney Ryan by Mayor Pro Tem Newberry, seconded by Commissioner Berman.*

Ayes: Unanimous

Motion Carried

6. Resolution Amending Employee Complaint Procedure and Resolution Amending Department Head/Employee Communication Procedure

Mayor Kalman stated the amendment to the Employee Complaint Procedure will become part of the Employee Handbook as will the second amendment Department Head/Employee Communication Procedure.

PUBLIC COMMENT: No one addressed Council  
Closed to the public

*Motion to approve the Resolution Amending Employee Complaint Procedure and the Resolution Amending Department Head/Employee Communication Procedure by Council Member Berman, seconded by Mayor Pro Tem Newberry.*

Ayes: Unanimous

Motion Carried

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7. Budget – 2015/2016

- Millage Rate Fiscal Year 2015/2016

*Motion for a Resolution to approve the Millage Rate Fiscal Year 2015/2016 in the amount of 13.3346 mills by Commissioner Yoder, seconded by Mayor Kalman.*

Ayes: Unanimous

Motion Carried

- Special Publicity tax for one year

*Motion for a Resolution to approve the Special Tax for Act 359 no to exceed \$50,000.00 in one year by Commissioner Rubin, seconded by Mayor Kalman.*

Ayes: Unanimous

Motion Carried

- 2015/2016 Budget Appropriation

*Motion for a Resolution to approve the 2015/2015 Budget Appropriation by Mayor Kalman, seconded by Commissioner Rubin.*

Ayes: Unanimous

Motion Carried

8. Charter Amendments Article 10 Elections Sections 10.5 Nomination Petitions, Section 10.8 Regular City Elections and Article 12 General Taxation, Section 12.10 Meeting of Board of Review, Section 12.11 Endorsement of Roll Validity

City Attorney Ryan stated these amendments will clean up the City Charter, Article 10 would be amended to stipulate “pursuant to state law”, amending the election date to “November of every year, and amending the “Board of Canvassers”, Article 12, General Taxation, Section 12.10 would be amended to stipulate “Board of Review will meet pursuant to state law” and Article 12, Section 12.11 would be amended to stipulate “Endorsement of Roll Validity pursuant to state law”, all of which require a majority vote.

PUBLIC COMMENT: No one addressed Council  
Closed to the public

*Motion to approve a Resolution to place the Amendments to Article 10 Elections Sections 10.5 Nominating Petitions, Section 10.8 Regular City Elections and Article 12 General Taxation, Section 12.10 Meeting of Board of Review, Section 12.11 Endorsement of Roll Validity of the City Charter on the November 3, 2015 Election Ballot by Commissioner Berman, seconded by Mayor Kalman*

Ayes: Unanimous

Motion Carried

9. Street Sign Replacement and Light Pole Reconditioning

Mayor Kalman stated the light poles along Cass Lake Road will be reconditioned and repainted by a contractor.

DPW Foreman Waldon stated two quotes have been received and inquiries have been made regarding the paint and painting process to be used on the poles, which could be completed within a two-week time period.

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Mayor Kalman stated the new street sign color was discussed in detail at the Study Session previously.

PUBLIC COMMENT: No one addressed Council  
Closed to the public

*Motion to table the Street Sign Replacement and Light Pole Reconditioning by Mayor Kalman, seconded by Council Member Yoder.*

Ayes: Unanimous

Motion Carried

**CITY ATTORNEY UPDATE**

City Attorney Ryan stated a court case involving Alisha Smith and S Hector Landscaping VS the City has been dismissed in Federal Court recently.

**COUNCIL COMMENTS**

Closing comments.

10. Officer Palmer Retirement Presentation

Mayor Kalman presented Officer Palmer with a Proclamation for his 30 years of service with the Keego Harbor Police Department.

Chief Hurst presented Officer Palmer with a Service Award Plaque and a Retirement Badge.

A Representative from the Police Officers Labor Council presented Officer Palmer with a Recognition Plaque.

Council Members recalled individual experiences with Officer Palmer over the years and wished him well in his retirement.

**ADJOURNMENT**

Being no further business Mayor Kalman adjourned the meeting at 8:44 p.m.



Robert Kalman  
City of Keego Harbor its Mayor



Linda Yoll  
City of Keego Harbor its City Clerk