

Approved 4/16/15

## CITY OF KEEGO HARBOR

### CITY COUNCIL MEETING

7:00 p.m. Thursday, March 19, 2015  
2025 Beechmont, Keego Harbor

**CALL TO ORDER:** Mayor Kalman called the Council Meeting to order at 7:02 p.m.

#### **ROLL CALL:**

Mayor Robert Kalman, Pro Tem John Newberry, Council Members Tom Berman, Sid Rubin & Joel Yoder

**STAFF PRESENT:** Interim City Manager Linda Voll, City Attorney Tom Ryan, Chief Kenneth Hurst and DPW Foreman Doug Waldon

#### **PLEDGE OF ALLEGIANCE**

#### **PUBLIC COMMENT:**

Christine Jensen, 21515 Meadow Ln, Beverly Hills – District Director for Congresswoman Brenda Lawrence, 26700 Lahser Rd, Ste 330, (248) 356-2052, wanted residents to be aware of IRS scam phone calls and scam mail that is going around.

Valerie Green, 3039 Kenrick – reminded residents to trim trees due to storm season approaching and dog owners to clean up after their animals when taking them out walking.

Cristina Elsen, 1497 Beachland – explained STEAM (Science, Technology, Arts & Math) approval by West Bloomfield School District and 2015 Easter Egg Hunt is scheduled for Saturday, April 4<sup>th</sup> in Rose Sortor Park, asking for volunteers to help stuff eggs.

Tommy Trpkovski, 16018 Thames Ln, Macomb Twp.– New owner of Fantastic Sam's, 2170 Cass Lake Rd., (248) 732-7577, which is now open for business.

Closed to the public.

#### **MAYORS ANNOUNCEMENTS**

General announcements were made regarding Good Friday City Hall closure at noon, Easter Egg Hunt, Jacket Club Wild Game Dinner, PNC closure March 20<sup>th</sup>, Severe Weather Awareness Week and Yard Waste pickup

#### **CITY MANAGERS UPDATE**

General updates were announced regarding Parks & Recreation evaluating parks and working on Parks & Recreation Master Plan, Boards and Commission vacant seats, Building Department, Magnolia by the Lakes, new businesses and new home constructions.

#### **DPW UPDATE**

General updates were announced regarding new hire, pothole repairs, storing of winter equipment, light pole maintenance, spring park cleanup, seawall repair project, cleanup of city drains & ditches, MS4 Stormwater Permit application, Brock Canal fountains and missing and worn out street sign replacement.

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**POLICE UPDATE**

General updates were announced regarding boat patrol on Cass Lake and Sylvan Lake, new tasers and rifles, Magnolia project traffic and upcoming St. Mary's Fair.

**CONSENT AGENDA**

Monthly Financial Reports

- Monthly Revenue/Expenditure Report February 2015
- Authorize Bills payment for February 2015

Meeting Minutes

- Study Session Meeting, February 11, 2015
- City Council Meeting, February 11, 2015
- Closed Session Meeting, March 6, 2015

***Motion to approve the Consent Agenda of March 19, 2015 by Mayor Pro Tem Newberry, seconded by Mayor Kalman.***

Ayes: 5

Nays: 0

Motion Carried

**REGULAR AGENDA:**

1. A. Oakland County Road Commission presentation on Proposal 1 by Gary Piotrowicz, Deputy Managing Director/County Highway Engineer

Gary Piotrowicz described the aging road system in Oakland County, stated Proposal 1 on the May 5, 2015 Election will dramatically help to improve the road system, and explained the changes to the gas tax and what the money will be used for.

Council Members questioned administrative costs and the wholesale tax, pothole repairs, the true cost to the public, prioritizing the road repairs and revenue sharing.

**PUBLIC COMMENT:**

Eric Gubka, 2066 Maddy Ln – questioned previous repairs to Telegraph Rd and the public being able to put their trust in Proposal 1 to be a permanent fix to the road infrastructure.

Karen Meabrod, 2255 Maddy Ln – asked if there is a prioritized informational road repair list available to the public  
Closed to the public.

- B. Act 51 funds available for Summer 2015 Road Program

Council Members discussed being proactive with both the repaving of roads this year and the maintenance on the previously paved roads without using tax dollars earmarked for other projects.

Mayor Kalman stated Council had discussed saw-cutting as part of the road maintenance program and acquiring a quote from ASI to be presented to Council at the April meeting to ensure the Summer 2015 Road Program is completed in a timely manner.

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**PUBLIC COMMENT:** No one addressed Council

Closed to the public

2. Police Department Report – presented by Chief Hurst

Chief Hurst presented a detailed Police Department Report that is available to the public for review and indicated Narcotic enforcements have increased

**PUBLIC COMMENT:**

Sue Doyle, 1714 Maddy Ln – questioned whether the narcotic enforcements were use, sales or both and Police enforcement in the city parks

Closed to the public.

City Attorney Ryan stated narcotics can include marijuana, hard drugs and prescription medication

3. Capital Improvement Program, Recreation Passport Grant presented by Leslie Clark

Ms. Clark stated the Parks & Recreation Commission is proposing a project to build ADA compliant access routes to connect the street, sidewalk or parking area with a recreation facility such as a trail, a park or swim site, which would be funded by a Recreation Passport Grant, which the application deadline is April 1, 2015. Approximate cost of the project is \$12,000.00 with a \$7,500.00 reimbursement and a fund match of \$3,000.00. The Parks & Recreation Commission has approved the use of \$1,500.00 from fund-raising events, and is asking Council to approve \$1,500.00 in the 2015/2016 Budget, with the project being facilitated in the Spring of 2016

**PUBLIC COMMENT:**

Karen Meabrod, 2255 Maddy Ln – voiced concerns regarding the locations of the paths and the construction material that would be used.

Closed to the public.

4. Budget Amendments

Mayor Kalman stated the Budget for FY 2014/2015 needs to be adjusted based on revenues & expenditures since July 2014, such as the Road Project, seawall repair and replacement and new Police Department equipment and vehicle.

**PUBLIC COMMENT:** No one addressed Council

Closed to the public.

***Motion to pass the Resolution to amend the 2014/2015 Budget as proposed by Mayor Pro Tem Newberry, seconded by Council Member Berman.***

Ayes: 5

Nays: 0

Motion Carried

5. Zoning Ordinance review by Wade Trim

Mayor Kalman stated the new Planning Firm Wade Trim will begin working with the city April 1, 2015 and has presented a proposal in the amount of “not to exceed” \$2,000.00 to review and update the existing Zoning Ordinances so the city can be proactive instead of reactive.

Council Member Berman explained in detail the proposal from Wade Trim.

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**PUBLIC COMMENT:**

Karen Meabrod, 2255 Maddy Ln – as a member of the Planning Commission, spoke in support of updating the Zoning Ordinances.

Closed to the public.

***Motion to pass a Resolution to approve entering into negotiations with Wade Trim and to agree not to exceed the amount of \$2,000.00 contingent upon an agreeable scope of services for the Zoning Ordinance review and audit by Council Member Berman, seconded by Mayor Kalman.***

Ayes: 5

Nays: 0

Motion Carried

Council Members took a five minute break at 8:57p.m.

Council reconvened at 9:02 p.m.

6. MERS retirement funding

***Motion to table the MERS retirement funding until the April Council Meeting by Mayor Kalman, seconded by Council Member Berman.***

Ayes: 5

Nays: 0

Motion Carried

7. Update on banking relationship and financing of police department acquisitions

***Motion to table the Update on banking relationship and financing of police department acquisitions until the April Council Meeting by Mayor Pro Tem Newberry, seconded by Council Member Berman.***

Ayes: 5

Nays: 0

Motion Carried

8. Boards & Commissions Selections

- Board of Review

Council discussed Marilyn Svaluto, who has been a member on the Board of Review for the last three years. Marilyn has served one 3-year term, is a long-time member of the community, has gone through a lot of Board of Review training and understands the Board of Review process. This would be a 3-year renewal of Marilyn's seat.

**PUBLIC COMMENT:** No one addressed Council

Closed to the public

***Motion to approve Marilyn Svaluto for a three-year term on the Board of Review, starting March 2015, by Council Member Yoder, seconded by Mayor Kalman.***

Ayes: 5

Nays: 0

Motion Carried

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- Planning Commission

Council discussed Karen Meabrod, who has been a long-standing member of the Planning Commission, provides a different perspective and has been active in the community for many years.

**PUBLIC COMMENT:** No one addressed Council  
Closed to the public

***Motion to approve Karen Meabrod for a three-year term on the Planning Commission, starting March 2015, by Council Member Yoder, seconded by Council Member Rubin.***

Ayes: 5

Nays: 0

Motion Carried

Council discussed Lisa McCarthy, who has served for the past year on the Planning Commission, also provides a different perspective, is passionate about Keego Harbor and has a fresh perspective.

**PUBLIC COMMENT:** No one addressed Council  
Closed to the public

***Motion to approve Lisa McCarthy for a three-year term on the Planning Commission, starting March 2015, by Mayor Kalman, seconded by Council Member Berman.***

Ayes: 5

Nays: 0

Motion Carried

#### 9. Payroll Processing

Interim City Manager Voll stated the payroll processing fees for Paychex, the current company the city uses, were reviewed when quotes from other companies were acquired and Paychex came back with a competitive bid which is less than what we are currently paying. The lowest bid would result in an annual savings between \$3,000.00 to \$4,000.00, which is from D & M Payroll and uses a different software program than what is currently being utilized.

Council discussed whether a contract fee is associated with D & M Payroll, asked for more information on this company, and suggested contacting Paychex regarding reducing their fees.

***Motion to table the Payroll Processing until the April Council Meeting by Council Member Berman, seconded by Council Member Rubin.***

Ayes: 5

Nays: 0

Motion Carried

#### 10. Resolution supporting Sunshine Week for the GWBCCC

Interim City Manager Voll stated Sunshine Week is in support of government transparency to public records, meetings, establishing and maintaining the people's trust and confidence in their government in their ability to effectively serve its citizens.

**PUBLIC COMMENT:** No one addressed Council  
Closed to the public.

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**Motion to pass the Resolution to approve supporting Sunshine Week for the GWBCCC by Council Member Berman, seconded by Council Member Yoder.**

Ayes: 5

Nays: 0

Motion Carried

**Motion to add Employee Manual to the March 19, 2015 Agenda by Mayor Kalman, seconded by Council Member Berman.**

Ayes: 5

Nays: 0

Motion Carried

Mayor Kalman stated the current Employee Manual needs updating, which McGraw Morris has agreed to undertake at a "not to exceed \$3,900.00" fee.

Council discussed this being proactive instead of reactive, the relationship this would have to the Collective Bargaining Agreement (CBA).

**PUBLIC COMMENT:** No one addressed Council Closed to the public.

**Motion to pass a Resolution for McGraw Morris to review and update the City of Keego Harbor Employee Manual for a not to exceed \$3,900.00 by Council Member Berman, seconded by Mayor Kalman.**

Ayes: 5

Nays: 0

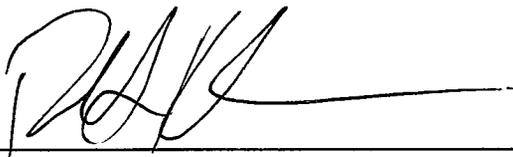
Motion Carried

**CITY ATTORNEY UPDATE:**  
General comments were made.

**COUNCIL COMMENTS:**  
Closing comments were made by Council Members.

**ADJOURNMENT**

Being no further business Mayor Kalman adjourned the meeting at 9:50 p.m.



Robert Kalman  
City of Keego Harbor its Mayor

  
Linda Voll  
City of Keego Harbor its City Clerk