

**CITY OF KEEGO HARBOR**  
**STUDY SESSION MEETING**  
7:00 p.m. Tuesday, October 13, 2015  
2025 Beechmont, Keego Harbor

**CALL TO ORDER:** Mayor Kalman called the Study Session Meeting to order at 7:06 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present  
Mayor Robert Kalman, Mayor Pro Tem John Newberry, Council Members Sid Rubin and Joel Yoder

**ABSENT:** Council Member Tom Berman

***Motion to excuse Council Member Berman from the Study Session meeting by Council Member Yoder, seconded by Mayor Pro Tem Newberry.***

Ayes: 4

Absent: 1  
(Berman)

Motion Carried

**STAFF PRESENT:** Interim City Manager Linda Voll, Chief Hurst and DPW Foreman Doug Waldon

**PUBLIC COMMENTS:** Open to the floor.  
No one addressed Council. Closed to the floor.

**Study Session Topics:**

- BSA.NET quotes to upgrade the computer system

Dan Burns, Account Executive, BS&A Software, presented BSA.NET and its history, explained the proposed upgrade would include Accounts Payable, Cash Receipting, Fixed Assets, General Ledger and the Building Permit programs, discounted Licensing Fees of \$6050.00, would work with staff for set-up, configuration and training for a fee of \$4250.00, for a total proposed cost of \$10,900.00, which includes travel expenses.

Council members questioned annual service fees, upgrades for Pervasive version which they stopped selling as of 2009, acquiring bids from New World of Fund Balance, available Optional Items, electronic options and feasibility of purchase.

Approved 11/19/2015

- Redevelopment Liquor License, City Attorney opinion and discussion

Mayor Kalman presented the criteria under Public Act 501 that a business would need to meet when applying for Class C Liquor License.

Nick Alonzi, owner of Indo Restaurant inquired as to whether his establishment was located in the TIFA District.

Council Member Yoder stated a map of the TIFA District and a copy of the resolution would be needed if any questions arose at the state level.

Interim City Manager Voll stated the required documents needed for the application process, which includes a TIFA District map, a copy of the resolution creating the TIFA, and an Assessors Affidavit are being put together for Nick Alonzi.

Council Members questioned what happens to the liquor license if the business ceases to exist.

- Code Enforcement; parking, blight, etc.

Interim City Manager Voll state the Code Enforcement Officer has written letters and issued tickets for parking enforcement.

Council Members discussed parking non-compliance and how to enforce the ordinance.

Council Member Yoder suggested a sub-committee, which would include the City Planner and Engineer to think of alternative ways to accommodate parked cars.

Council Members discussed hiring a retiree or part-time Code Enforcement officer from another community, which would reduce the amount of training necessary, and asked for documentation on the current Building Inspector's hours and pay for the current year to justify hiring a full-time Code Enforcement officer.

- One Stop Readiness Review, Planning/ZBA Training, Building/Planning/Engineer Coordination

Commission Members discussed training classes for new commission members, meeting attendance, notification of absences and unexcused absences, One Stop Readiness programs and future development of city owned property.

Council Members discussed upcoming Candidate Forum and public comment at Council meetings.

## **REGULAR AGENDA**

Council Members discussed Authorize Bills payment for September 2015 including tax refunds, salt purchase, tree plaque purchase, Santia Hall wall repair, police car repair,

Approved 11/19/2015

McGraw Morris fees and City Planner hours, Audit Presentation, Ordinance Audit findings, Boards and Commissions interviews, the Police Officer Labor Negotiation Contract Extension, and part time/full time police hiring procedures.

**ADJOURNMENT**

Being no further business Mayor Kalman adjourned the meeting at 9:54 p.m.



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Robert Kalman  
City of Keego Harbor its Mayor



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Linda Voll  
City of Keego Harbor its City Clerk