

Approved 1/21/2016

City of Keego Harbor Council Meeting Minutes  
7:00 p.m. Monday, December 14, 2015

**CALL THE MEETING TO ORDER:** Mayor Newberry called the meeting to order at 7:04 p.m.

**ROLL CALL:** PRESENT  
Mayor, John Newberry, Council Members Joel Yoder and Rob Kalman

ABSENT: Mayor Pro Tem, Sidney Rubin, Council Members Tom Berman

Motion by Council Member Yoder seconded by Council Member Kalman to excuse Mayor Pro Tem Rubin and Council Member Berman from the Council Meeting tonight.

Ayes: 3

Absent: 2

Motion Carried

**STAFF PRESENT:** Interim City Manager Linda Voll, DPW Foreman Doug Waldon and City Attorney Tom Ryan

**MAYORS ANNOUNCEMENT:** General announcements

**UPDATE REPORTS:** CITY MANAGERS, DPW, - General announcements

**PUBLIC COMMENT: (As to non-agenda items only)**

Leslie Clark – 3086 Moss gave an update about the Parks and Rec Updated Master Plan, the Planning Commission reviewed and passed with amendments and there is a 30 day period for the public to review and comment. This will come before City Council in January for review, discussion and approval; once it's approved by Council then it will go to the State for approval. Once the process is complete then the city will have more opportunities for grants.

Closed to the Public

**CONSENT AGENDA:**

**Monthly Financial Reports**

- Monthly Revenue/Expenditure Report
- Authorize Bills payment for November 2015

**Meeting Minutes**

- Study Session, November 17, 2015
- Closed Session November 19, 2015
- 

Resolution by Council Member Kalman seconded by Council Member Yoder to approve the Consent Agenda.

Ayes: 3

Absent: 2

Motion Carried

**Budget Amendments**

Council reviewed and discussed the budget amendments, discussed the street signs that were made for the parks and some dead end signs, also void and release 30% of Dale Wiltse invoice amount for the street sign installation, Local Community Stabilization Personal Property Tax, MMRMA and Skate Night amounts.

Open for public comment; no one addressed Council, Closed to the public.

Resolution by Council Member Yoder seconded by Council Member Kalman to approve the budget amendments for 101 General Fund as presented.

Ayes: 3

Absent: 2

Motion Carried

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Resolution by Council Member Yoder seconded by Council Member Kalman to approve the budget amendments for funds 202 through 703 as presented.

Ayes: 3

Absent: 2

Motion Carried

Ratify CDBG Amount and meeting minutes, November 19, 2015

Interim City Manager Voll mentioned the amounts need to be amended due to the contract changes from Oakland County for the CDBG Program. For PY 2016 the amount that should be distributed to West Bloomfield Youth Assistance should be \$3,000 and for Parks should be \$8,691.00. Need Council to approve and amend the CDBG Contract and meeting minutes.

Open for public comment; no one addressed Council, Closed to the public.

Motion by Council Member Kalman seconded by Council Member Yoder to amend the amount for the West Bloomfield Youth Assistance to \$3,000 and for the Parks Project \$8,691.00.

Ayes: 3

Absent: 2

Motion Carried

Premcor Refining Group, Inc. Right of Access Agreement for Former Clark #70903, City property located at 2980 Orchard Lake Road, vacant property.

Manager Voll informed Council that Premcor Refining Group, Inc. is part of the former Clark Company, who owned the corner lot on Cass and Orchard Lake Roads. Premcor came in and meet with the Manager and discussed the state regulating them to take soil samples to see if there is contamination at the site. It is Premcor's responsibility to clean up the site. Since the City owns the property this is an agreement that allows Premcor to enter the property and acquire soil bore samplings.

Council asked if Attorney Ryan reviewed the contract, and Premcor is required by the state to do the soil sampling at the property, they would need access to do their testing.

Manager Voll indicated that Attorney Ryan did look at the agreement and did not agree with item #4 that the city would have to put it in writing for a copy of the final report on the site. The report should be shared with the City without asking.

Open for public comment; no one addressed Council, Closed to the public.

Motion by Council Member Kalman seconded by Council Member Yoder amend item #4 language for the city to automatically receive a copy of the final report and to authorize Interim City Manager to sign the agreement with Premcor Refining Group allowing access to the property.

Ayes: 3

Absent: 2

Motion Carried

Dump Trailer discussion and approval to purchase

Manager Voll explained the functions of a dump trailer and how it would enhance the production of the performance for the DPW Department. The dump trailer can hold the supplies and debris such as cold patch, branches, poles, leaves and much more. The dump trailer a piece of equipment that is as usable as a one ton truck plus more. There is a title for the dump trailer which would be transferred into the City of Keego Harbor's name.

Council asked Foreman Waldon about the dump trailer and if this was a good piece of equipment.

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Foremen Waldon indicated this is a good piece of equipment and will be used tremendously. To purchase a new dump trailer would cost approximately \$5,000 to \$9,000 this trailer is in good shape and will last the city a long time.

Open for public comment; no one addressed Council, Closed to the public.

Resolution by Council Member Yoder seconded by Council Member Kalman to purchase the dump trailer with an amount not to exceed \$2,500 and a Bill of Sale made out by our City Attorney Ryan.

Ayes: 3

Absent: 2

Motion Carried

#### Express Employment Professionals Contract

Manager Voll indicated that she meet with Linda Shear from Express Employment Professionals and discussed the different job opportunities the city has available, all qualified applicants will be interviewed by the city prior to them starting work.

Council would like a representative from Express Employment Professionals to come to the January meeting so they can ask specific questions payment and how the salary scale works for the different types of jobs that are available.

Open for public Comment; Jennifer Newberry 1723 Beechcroft, suggested giving the employment agency the price you can pay and have them work around the price.  
Closed to the public

Consensuses of City Council to table Express Employment Professional Contract and have a representative attend the January Council Meeting for questions.

#### Street Sign Update

Manager Voll mentioned that Graphix is working on the lettering to have a 2 inch space prior to the first letter and 2 inch space after the last letter. Chuck from Oakland County Road Commission sent over a spec that they use and the minimum is 2 inch space. Contacted TIA and they sent over an invoice for \$800 to talk to them.

Foreman Waldon indicated there are 3 different ways some roads were spelt such as Maddy Lane, 1 sign was Maddy Lane, 1 sign was Maddy Ln and 1 sign was Maddy. There was no constancy to the road signs for years.

Council wants to see consistency in the road signs and is good with the 2 inch space before and after the wording. Council discussed the abbreviation of the suffix Lane, Ln, Circle, Cir, Avenue, Ave, etc.

Open for public comment; no one addressed Council, Closed public comment.

Motion by Council Member Kalman seconded by Council Member Yoder to approve the 2" inch space on each end of the sign before and after the full street name, minimum sign 20" inches in length, lettering and font used on the last sign printed, with reflective tape.

Ayes: 3

Absent: 2

Motion Carried

Motion by Council Member Kalman seconded by Council Member Yoder to approve the abbreviation of the suffix on all street names such as Lane, Ln, Avenue, Ave, etc.

Ayes: 3

Absent: 2

Motion Carried

#### SMART Credits for Casino Trip Downtown requested by the Parks & Recreation

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Leslie Clark from Parks and Recreation indicated at the last Parks and Recreation meeting, Jennifer Newberry presented the casino trip with specific information. Park & Rec Committee would like to see this event being a free event and the participants will receive \$20 in gambling money to use at the casino. The date is yet to be determined and would like to utilize up to \$1,800 for up to 2 Smart Charter busses for this event.

Council asked about advertising and promoting the casino trip for Keego residents.

Ms. Clark said they would follow the updated Master Plan on how to promote this event and being a free event it might take off well for the first time having an event like this.

Open for public comment; no one addressed Council, Closed public comment.

Resolution by Council Member Yoder seconded by Mayor Newberry to approve Smart credits not to exceed \$1,800 for 2 busses for a casino trip to Detroit, date to be determined by the Parks and Rec Committee.

Ayes: 3

Absent: 2

Motion Carried

**CITY ATTORNEY UPDATE:** General Comments

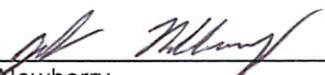
**COUNCIL COMMENTS:** General Comments

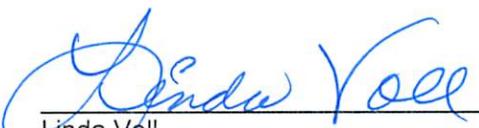
**CLOSED SESSION:** Client Privileged Information

Cancelled the Closed Session per the Open Meetings Act 2/3 of Council was needed to hold the meeting.

**ADJOURNMENT**

Being no further business Mayor Newberry adjourned the City Council Meeting at 8:54 p.m.

  
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John Newberry  
City of Keego Harbor its Mayor

  
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Linda Völl  
City of Keego Harbor its City Clerk