

**CITY OF KEEGO HARBOR
THURSDAY, FEBRUARY 18, 2016
STUDY SESSION MEETING MINUTES
2025 BEECHMONT 6:00 P.M.**

CALL THE MEETING TO ORDER: Mayor Newberry called the meeting to order at 6:14 p.m.

ROLL CALL: Mayor, John Newberry, Mayor Pro Tem, Sidney Rubin (arrived at 6:37 p.m.); Council Members Tom Berman, Rob Kalman

Motion to excuse Council Member Joel Yoder from tonight's Study Session Meeting by Council Member Kalman seconded by Mayor Newberry.

STAFF PRESENT: Interim City Manager Linda Voll, Police Chief Kenneth Hurst and City Planner James Sabo

PUBLIC COMMENT: (As to non-agenda items only)
No one addressed Council

Study Session Topics:

1. Premcor Refining Group, Inc. Right of Access Agreement for Former Clark #70903, City property located at 2980 Orchard Lake Road, vacant property update.

Manager Voll indicated the soil borings have been pulled from the property and Premcor Refining Group is gathering the information to create their report. The city should be receiving a copy of the report late next week.

Opened for Public Comment – No one addressed Council – Closed

2. New Construction Checklist/Flow Chart for New homes or major remodel/grade permit update

Peter Laskiewicz, Planning Commissioner indicated the Planning Commission reviewed and implemented a flowchart and checklist for the public and checklist for city staff to follow. This is a simple flowchart with checklist which there was information used from Oakland County One Stop Ready Program made to fit our needs.

Council reviewed the flowchart and checklist, and would like to see a little more detail to the flowchart and checklist Water and Sewer fees and process, storm water permit if needed.

Opened for Public Comment – No one addressed Council – Closed

3. Street Sign Update

Manager Voll indicated the signs are all wrapped in white and once the blue material comes in the signs will start to go up. Hoping to keep the March date, but might go into mid-March before all the signs are up, waiting for the 12 inch signs for the main road to arrive.

Opened for Public Comment – No one addressed Council – Closed

4. Planning Commission Audit prioritization and cost presented by James Sabo

Approved 3/17/16

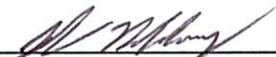
City Planner Sabo indicated the Planning Commission requested the audit to be prioritized and to reduce cost. What is being presented is a prioritized list with the most important items being first with a cost then the second part with the cost. The price can't be reduced due to the work involved. The time that is used at City Hall is always booked with appointments from 9:30 to 12:30 with a little window for free work to be conducted. If there was more time at the City then maybe could work on this project.

Council discussed the City Planners time at city hall and asked if Planner Sabo could ask Wade Trim if the City would pay in July for the service but receive the audit information this fiscal year. Council would like to add this to the regular agenda for more discussion.

Opened for Public Comment – No one addressed Council – Closed

ADJOURNMENT

Being no new business, Mayor Newberry adjourned the Study Session at 7:11 p.m.



John Newberry
City of Keego Harbor its Mayor



Linda Voll
City of Keego Harbor its City Clerk