

Approved 10/16/17

**CITY OF KEEGO HARBOR SPECIAL COUNCIL MEETING MINUTES  
Thursday August 31, 2017**

**CALL TO ORDER:** Mayor Rubin called the meeting to order at 7:01p.m.

**ROLL CALL:**

Mayor Sidney Rubin, Mayor Pro Tem Joel Yoder, Council Members: John Fletcher and Rob Kalman

**ABSENT**

Council Member John Newberry

Motion to excuse Council Member Newberry by Council Member Kalman; seconded by Mayor Pro Tem Yoder

Ayes: 4

Absent: 1

Newberry

**Motion carried**

**STAFF PRESENT:** Interim City Manager Linda Voll, Chief Kenneth Hurst and DPW Foreman Doug Waldon

**Pledge of Allegiance**

Public Comments

Gino Santia, Classic Car show was Aug 14<sup>th</sup> was a great success. Thank the city for support of this event.

Closed to public comments

**Updates and announcements**

Mayor Announcement, Interim City Manager, Code enforcement, Police Chief, Planning Commission and Parks and Recreation updates

**Consent Agenda:**

Monthly Financial Reports

- Monthly Revenue/Expenditure Report
- Authorize Bills payment for July 2017

Meeting Minutes

- Study Session Meeting July 17, 2017
- Council Meeting July 20, 2017
- Skier's Peak Tent Permit for September
- Resignation of Eric Gubka from the GWBCCC Board
- Ratify Oakland County Parks for Skate Night Carnival Package amount

Motion to approve Consent Agenda Expenditure Report, July 2017 Bills, Study Session Meeting Minutes July 17, 2017, Council Meeting Minutes July 20, 2017, Skier's Peak Tent Permit, Resignation of Eric Gubka and Ratify Oakland County Parks for Skate Night Carnival Package by Mayor Pro Tem Yoder; seconded by Council Member John Fletcher

Ayes: 4

Absent: 1

Newberry

**Motion carried**

**REGULAR AGENDA:**

**Selection process and timeline to hire a Chief of Police**

Manager Voll indicated there would be an advertisement in Chief of Police for \$50, in MML for \$30; each post will be up for 30 days. Applications go to Attorney Ryan, and then a few chiefs from other cities will be asked to filter through the applications. After the filtering process there will be a public hearing for final 3 applicants, finally Manager Voll will hire the new Police Chief.

Council Member Fletcher indicated the city should put the salary range in the advertisement and not ask what salary the applicants would like. He also indicated there should be a plan B, in case the mileage does not

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pass. Council Member Fletcher asked what training is needed to promote from within. Council Member Kalman indicated an open range for the Police Chief is a better way to get more applicants. In addition, he believes we need a full time Police Chief. If mileage doesn't pass, the council will reevaluate this idea. Mayor Pro Tem Yoder would also like a full time Police Chief with a specific salary range. He indicated a salary range should be on the advertisement and the council should plan how to cover the short fall if mileage doesn't pass without dipping into the General Fund. Mayor Rubin indicated that a Police Chief is not a full time job. A working chief should cover the road and be out with the residents. There also needs to be a structure in place for times the chief isn't there. All City Council Members agree it's time to advertise and move forward, even though they disagree on the salary range. Salary of \$90,000 - \$100,000 (this is total compensation package including benefits) was discussed, with some members stating it should be higher.

Public Comments

Sue Williams, asked the City Council Members to read paragraph 4 from the Chief of Police job description , she indicated that this is not a part time definition.

Leslie Clark, explain total compensation including payroll taxes, not everyone will under the words total compensation package.

Karen Meabrod, new police chief needs to be out on the streets, if the position is part or full time. She indicated that it was a positive for residents in Keego Harbor to ban together with the police department.

Amy McWilliams, it's hard to make a job description for a police chief when no one on council has been a police chief. She suggested they spend time with the chief to see what he does on a daily basis.

Closed to Public Comments

Motion to advertise for a Chief of Police with salary of \$90,000 - \$100,000 total compensation, include job description for this full time position in the Michigan Association of Police Chiefs, other police periodicals and the city website. Look at other retired Police Chiefs to see if they are interested in the position support by Mayor Pro Tem Yoder; seconded by Council Member John Fletcher

Ayes: 4

Absent: 1  
Newberry

**Motion carried**

**Job Description for Chief of Police**

Manager Voll indicated there would be an advertisement in Chief of Police, in MML, the city website and possibly MCOLES. Applications go to Attorney Ryan, and then a few chiefs from other cities will be asked to filter through the applications. After the filtering process there will be a public hearing for final 3 applicants, finally Manager Voll will hire the new Police Chief. Discussion on 3 or 5 applicants or should there be a public hearing are items that can be discussed at another meeting. Council Members and Manager Voll discussed some word, punctuation changes.

**Road Preservation Program and Sidewalk Maintenance Program**

Sidewalk Program was presented to Council, Council Member Fletcher would like to get another quote. Streets to be fixed are Willow Beach (between Orchard Lake Road and the foot bridge) Park Circle and Bulwer. Mayor Pro Tem Yoder, Council Member Fletcher, Manager Voll, HRC and RCOC will walk down the streets that are to be fixed next week to confirm.

Motion to approve funds to redo the following roads; Willow Beach (between OLR and foot bridge), Park Circle and Bulwer as well as approve \$13,110 for concrete repairs for the sidewalks by Council Member John Fletcher; seconded by Mayor Pro Tem Yoder.

Ayes: 4

Absent: 1  
Newberry

**Motion carried**

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**Schedule Town Hall Meeting for Public Safety Mileage**

Televised Town Hall Meetings will be on Monday October 9 and Wednesday October 25. City Manager Voll and Deputy Treasurer Phyllis Brown will work on presentation and will have it done before the September City Council Meeting for Council to review. Discussion to have someone who is polished and can easily explain with visual aids is what will be best at these Town Hall Meetings. Show city revenue for the past eight years to show that the revenue has fallen off. The TIFA, Magnolia and Headlee roll back need to be part of the explanation.

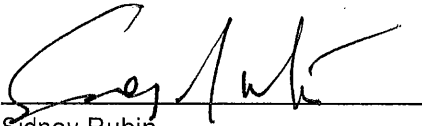
Public Comments

Leslie Clark, make a clear and short presentation on where this money will go. Residents will not understand why we have no money now.

Closed to Public Comments

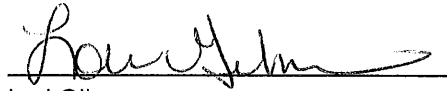
**ADJOURNMENT**

Mayor Rubin adjourned the meeting at 10:03 p.m.



Sidney Rubin

City of Keego Harbor its Mayor



Lori Gilman

City of Keego Harbor Deputy Clerk



PHONE IN COMMENTS FOR COUNCIL MEETINGS

DATE \* 8/31/17

NAME Cathy; Willow Beach

ADDRESS \_\_\_\_\_

COMMENT \_\_\_\_\_

Who are the people asking  
questions ~~about~~ about the chief?  
Why don't they come to the city  
Council meetings

\*Linder provided as it was not mentioned last month\*

Responded.  
- Sid -

