

Approved September 20, 2018

**CITY OF KEEGO HARBOR
CITY COUNCIL MEETING MINUTES
Thursday August 16, 2018 7:00pm**

CALL THE MEETING TO ORDER: Mayor Yoder called the meeting to order at 7:00pm

ROLL CALL:

Present: Mayor Joel Yoder; Council Members Karen Meabrod, Rob Kalman and John Newberry
Absent: Mayor Pro Tem John Fletcher

Motion to excuse Mayor Pro Tem Fletcher by Council Member Newberry; seconded by Council Member Kalman

Ayes: 4

MOTION CARRIED

STAFF PRESENT: Acting City Manager Mark Gilbert, Deputy Clerk Lori Gilman, Police Chief John Fitzgerald, DPW Foreman Doug Waldon and City Attorney Tom Ryan

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

MAYORS ANNOUNCEMENT

DPW Foreman, Police Chief and Parks & Rec Updates

Community Event Presentation

Jason George gave a small video presentation showing Skate Night footage from past years. Mr. George informed everyone that this will be the 18th Skate Night.

CONSENT AGENDA:

Monthly Financial Report

Authorize Bills payment for July 2018

Meeting Minutes

Study Session Meeting Minutes July 17, 2018

Council Meeting Minutes July 19, 2018

Banner for Skate Night

Tent Permit for Peak Ski and Sports

Motion to approve the Consent Agenda by Council Member Newberry; seconded by Council Member Meabrod

Ayes: 4

MOTION CARRIED

REGULAR AGENDA:

Master Plan Adoption

City Planner Jason Smith shared a memo from the April 5, 2018 Planning Commission meeting. The Planning Committee forwarded the Keego Harbor Draft Master Plan to the City Council for authorization. The authorization was for the distribution of Draft Copies of the Master Plan to the appropriate entities for a period of 63 days.

As required by the Planning Enabling Act, the Planning Commission is required to hold one final public hearing prior to adoption of the plan. On August 2, 2018 the Planning Commission held the final public hearing for the Draft Master Plan. No public comments were received.

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The Planning Commission has recommended approval of the Master Plan and is forwarding to the City Council. As required by the Planning Enabling Act (PA 33 of 2008) the Planning Department is forwarding the Final Master Plan to City Council for adoption.

Resolution to adopt the Master Plan by Council Member Meabrod; seconded by Council Member Newberry

Ayes: 4

MOTION CARRIED

Color Copier for City Hall

3 bids for a color copier were provided to Council Members. Currently, City Hall does not have a color copier and the Police Department is in need of a new copier. Council Members asked for more specific cost analysis of current copier versus new color copier. This information is to be presented at the next City Council Meeting.

Food Truck Ordinance

Mayor Yoder indicated Byron Turnquist, West Bloomfield Fire Marshall, came to the Study Session to explain the new ordinance adopted by West Bloomfield, Sylvan Lake and Orchard Lake. This new ordinance will regulate requirements for food trucks.

Resolution to adopt Food Truck Ordinance by Council Member Kalman; seconded by Council Member Newberry

Ayes: 4

MOTION CARRIED

WRC – Insurance Rates

Council Members have questions for WRC and MMRMA. Kelsey Cooke (WRC) will reach out to Tim McClorey (MMRMA) to get the questions answered.

Motion to table the WRC – Insurance Rates until September 20, 2018 City Council Meeting by Council Member Newberry; seconded by Council Member Kalman

Ayes: 4

MOTION CARRIED

WRC – Water Rate – Revised Resolution

Mayor Yoder explained the fixed charge per MEU was changed per line item but the total charge per MEU, \$51.77, stayed the same.

Resolution to approve the WRC – Water Rate by Council Member Kalman; seconded by Council Member Newberry

Ayes: 4

MOTION CARRIED

DPW Equipment Discussion

Acting City Manager Gilbert will get three bids for financing the backhoe loader. These bids will be presented at the September 20, 2018 City Council Meeting.

Motion to table DPW Equipment discussion by Council Member Newberry; seconded by Council Member Kalman

Ayes: 4

MOTION CARRIED

Smart Contract and Application 2018 – 2019

The City is waiting for SMART to provide the contract.

Motion to table Smart Contract and Application by Council Member Newberry; seconded by Council Member Meabrod

Ayes: 4

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Proposed Invasive Species Ordinance

Council Members and Leslie Clark discussed this item at the Study Session as well as the Council Meeting. Everyone agrees that Japanese Knotweed and other invasive species are a big problem in Keego Harbor. Options discussed, including, but not limited to-making the transportation of the Knotweed a Civil Infraction that the Code Officer would enforce, having a Town Hall Meeting to discuss the Knot weed, and proposing that the city would penalize the offenders with a fee.

It was agreed that education will be the first step. The City will send out letters to homes identified by Leslie Clark. The City will also send informational packets to these homes, put the information on the City website and put this information on Facebook pages.

Motion to educate through letters, website and Facebook by Council Member Meabrod; seconded by Council Member Kalman

Ayes: 4

MOTION CARRIED

ASI - revised quote

The City is still waiting for an updated quote. Council Members discussed the possibility of a Special Meeting to discuss this topic and the Dollar Lake and Sunset Park Survey.

Motion to table by Council Member Newberry; seconded by Council Member Kalman

Ayes: 4


MOTION CARRIED

CITY ATTORNEY UPDATE


COUNCIL COMMENTS

ADJOURNMENT

Being no further business Mayor Yoder adjourned the Council Meeting at 9:15p.m.



Joel Yoder
City of Keego Harbor its Mayor



Lori Gilman
City of Keego Harbor its Deputy Clerk

