

Approved

KEEGO HARBOR PARKS AND RECREATION COMMISSION  
KEEGO HARBOR CITY HALL  
7:00 P.M. May 9, 2018 MEETING MINUTES

**CALL TO ORDER:** Chairperson Ellie Gerard called the meeting to order at 7:02 PM.

**Present:** Chairman Ellie Girard, Treasurer Amanda Witkowski, Secretary Leslie Clark, Commissioners Dan Harrington, Angelica Arens, Kelly Lindberg, Patricia Ostroske

**Absent:** Vice-Chairperson Sue Murphy (resigned), Commissioner Val Green

**Alternates Present:** Jan Hager; **Alternates Absent:** Paul Daelemans

**Staff Present:** Interim City Manager Linda Voll, Council Liaison Council Member John Newberry

**MOTION** by Commissioner Harrington, seconded by Commissioner Arens to excuse Commissioners Green.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**MOTION** by Commissioner Harrington, seconded by Commissioner Arens to seat alternate Jan Hager.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**PUBLIC COMMENTS:** NON-AGENDA ITEMS ONLY: Open the meeting to the floor.

- Councilman Newberry reminded us that volunteers for the Memorial Day Parade should meet at AMS 8:30AM.
- Chairperson Girard reported that Parks & Rec will be in the Memorial Day Parade. She's working on the float.
- Ms Jennifer Newberry explained as the purpose of Memorial Day is to honor the war dead, each parade entry is asked to provide the name of a soldier killed in war, preferably with the permission of the family. Commissioners are to consider who they might like to honor. Commissioner Ostroske may have one for us to honor.
- Chairperson Girard recommended that based on discussions with Gino Santia, the wine tasting be included again in this year's Taste of Keego. This means that signage and flyers do not need to be redesigned.

Meeting closed to floor.

**CONSENT AGENDA:**

The minutes of the 4/11/18 Parks & Recreation Commission meeting were reviewed. The budget document was old.

**MOTION** by Chairperson Girard, seconded by Commissioner Harrington to approve the minutes of the 4/11/18 meeting.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**MOTION** by Secretary Clark, seconded by Commissioner Ostroske to table approval the budget until the next meeting.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**REGULAR AGENDA:**

Old Business:

**1. 2018 Casino Trip Review**

Council Liason John Newberry provided an update on the Casino bus trip. There were some concerns with how the afterglow at Gino's went this year, and he and Gino Santia will address them next year. We had 65 people. About 8 more registered but canceled. The bill from Gino's has not arrived yet as far as we know.

**2. Donation to the Grove St Swim Site**

This item is tabled until June. Secretary Clark has not spoken to Mr. Alonzo about it yet.

**3. Annual Parks Assessment**

Secretary Clark reviewed the lists of repair activities that P&R staff can do, those that we need DPW to do, and a summary of special projects around the city that P&R commissioners should be aware of.

**4. 2016 Grant Reimbursement**

Secretary Clark reported that we have advanced one step since the last meeting, and again are waiting on the DNR.

**5. Pickup Softball**

In the absence of Commissioner Daelemans, Secretary Clark reviewed the publicity results to date. Response is low.

**6. Event Subcommittee: Movie Night**

Commissioner Arens reported that she has been in touch with some organizations with auctions coming up where we might find good buys on late-model equipment for movie night.

Approved

**7. Event Subcommittee: GeoCaching Activity**

Commissioner Arens has been shopping around for materials, and expects to have everything in place shortly. She will update us at the June meeting.

**8. Event Subcommittee: Free Fishing Weekend - New**

Commissioner Witkowski provided information on how to run a Free Fishing Event on the annual no-license weekend in June. Interest is high in holding our own event. WBP&R holds one at Marshbank. Consensus is that this year we will promote the WBP&R event, and over the winter plans to hold our own, perhaps on the dock behind Hungry Howie's.

**9. Event Subcommittee: Royal Garden Party – New**

Commissioner Witkowski provided information on a prince/princess themed event in Rose Sortor Park similar to the WBP&R mother-daughter tea but in late summer. A small fee would be charged to raise money.

**MOTION** by Secretary Clark, seconded by Commissioner Arens to proceed with investigation and planning for a Royal Garden Party on Saturday August 4<sup>th</sup>, Commissioner Witkowski to provide more details at the June meeting.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

New Business:

**1. Bus Trip to Springfield Oaks for Senior Day at O.C. Fair Monday July 9<sup>th</sup>.**

Alternate Commissioner Hager reported on the events and activities available on that day to seniors 62 and over. If we want to provide a bus with Smart Credits, we need to decide at the June meeting. We are uncertain about the turnout we could expect. Secretary Clark will investigate whether the area senior clubs (Waterford, WBP&R) are running buses. If so, we will facilitate getting Keego seniors to participate through them. If not, we could run a bus and promote it through those clubs and area bingo parlors. We will discuss it again at the June meeting.

**2. Pet Waste Disposal Facilities**

Commissioner Lindberg investigated these facilities at the request of Commissioner Fletcher and reported her findings. We could add two stations with a large supply of liners and bags for \$610. Placement in relation to existing city waste cans is critical for these to be effective. Volunteers might be willing to empty them. Who should pay was discussed.

**MOTION** by Secretary Clark, seconded by Commissioner Harrington to present our recommendation to City Council at their May Study Session for discussion and negotiation as to who should pay and how much.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**3. Spring Beautification Awards**

Secretary Clark reviewed the process for Beautification Awards. Commissioners will pick up materials after the meeting. Since this weekend is Mother's Day, we will take an extra day or so give the awards. Reports due by Wednesday.

**4. Public Playground Risk Management**

Commissioner Clark explained some measures that will reduce risk such as applying information stickers on playground equipment and maintaining a library of manufacturers documentation of maintenance procedures.

**5. Resignation of Vice-Chairperson Sue Murphy**

**MOTION** by Secretary Clark, seconded by Commissioner Arens to elevate Paul Daelemans from alternate to regular.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**MOTION** by Chairperson Girard, seconded by Commissioner Witkowski to nominate Angelica Arens as Vice-Chair

**Roll Call:** Ostroske Y; Lindberg Y; Witkowski Y; Hager Y; Girard Y; Arens Y; Harrington Y; Clark Y      **Motion Carried**

**June Agenda items:** OLD: 2016 grant completion and reimbursement (Clark); Geo-caching Activity (Arens); Royal Garden Party (Witkowski); Baseball (Daelemans); Pet Waste (Lindberg); Bus trip to O.C. Fair (Clark);

ADJOURNMENT:

**MOTION** by Chairperson Girard, seconded by Commissioner Harrington, to adjourn the meeting at 9:05PM.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

  
Ellie Girard, Chairman

  
Leslie Clark, Recording Secretary