

APPROVED

KEEGO HARBOR PARKS AND RECREATION COMMISSION  
KEEGO HARBOR CITY HALL  
7:00 P.M. August 8, 2018 MEETING MINUTES

**CALL TO ORDER:** Chairperson Ellie Gerard called the meeting to order at 7:05 PM.

**Present:** Chairman Ellie Girard, Vice Chair Angelica Arens, Treasurer Amanda Witkowski, Secretary Leslie Clark, Commissioners Valerie Green, Dan Harrington, Patricia Ostroske, Kelly Lindburg, Paul Daelemans

**Absent:** ~~Commissioner Harrington~~

**Alternates Present:** Jan Hager

**Staff Present:** Council Liaison Council Member John Newberry, DPW Foreman Doug Waldon

**PUBLIC COMMENTS:** NON-AGENDA ITEMS ONLY: Open the meeting to the floor.

- Councilman Newberry reminded us that Skate Night will be Friday 9/14 4-8pm, and volunteers are needed.

Meeting closed to floor.

**CONSENT AGENDA:**

The minutes of the 7/11/18 Parks & Recreation Commission meeting, and the July 2018 financial report were reviewed.

**MOTION** by Commissioner Harrington, seconded by Vice Chair Arens to approve the minutes of the 7/11/18 Parks & Recreation Commission meeting, and to table the July 2018 financial report until it is brought up to date.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**REGULAR AGENDA:**

**Old Business:**

**1. Pet Waste Disposal Facilities**

Commissioner Lindberg is researching this further and will report at the September meeting.

**2. 2016 Grant Completion & Reimbursement**

Secretary Clark reported that the DNR has paid our first reimbursement request with \$24000. The final payment request will be submitted when a few final tasks have been completed, and the final 10% will be reimbursed. Secretary Clark will work with Treasurer Witkowski and city staff to ensure that the reimbursement is credited to the correct accounts.

**3. Royal Garden Party**

Commissioner Witkowski provided an event report. The consensus is that the event was an excellent first occasion, with a loss of only around \$150. All agree that we will do it again next year, probably earlier in the summer. Therefore, it should be on the March 2019 agenda. Proceeds from ticket sales and donations will be turned in to City Hall by check.

**4. Scarecrow Building Contest 2018**

The subcommittee is proceeding with plans and will report at the September meeting.

**5. Taste of Keego Harbor 2018**

For the turnover to a new event chair next year, Commissioners Lindberg, Ostroske, and Arens will work with Chairman Girard on finalizing the plans for this year's event. The supplies stored at the DPW will be counted in the DPW loft by the subcommittee and a shopping list prepared. P&R commissioners will do the shopping without transport assistance from DPW this year.

**MOTION** by Commissioner Harrington, seconded by Commissioner Daelemans to spend up to \$100 for 300 tickets.

**Roll Call:** Ostroske-Y, Witkowski-Y, Daelemans-Y, Arens-Y, Girard-Y, Harrington-Y, Lindberg-Y, Green-Y, Clark-Y **Motion Carried**

**MOTION** by Commissioner Daelemans, seconded by Commissioner Witkowski to spend up to \$150 for 2500 flyers.

**Roll Call:** Ostroske-Y, Witkowski-Y, Daelemans-Y, Arens-Y, Girard-Y, Harrington-Y, Lindberg-Y, Green-Y, Clark-Y **Motion Carried**

Donation items from local businesses are needed for the silent auction. Commissioner Daelemans will contact the proprietor of the party store that usually donates 4 bottles of wine.

**6. Beautification Awards**

It is time to pick up the signs. Commissioners will pick up their own signs this time and return them to City Hall.

**7. ArtSail event 7/21/2018**

APPROVED

8. Commissioner Ostroske reported that several stickers and two shirts were sold at the P&R table at this event, and many people saw the flyers and signboard about the Royal Garden Party. Proceeds of \$52 have been turned in to City Hall.

**9. Event Subcommittee: GeoCaching Activity**

Commissioner Arens reported that our first geocache box had quite a bit of activity, was stolen, and has been replaced.

New Business:

**10. Gino's Pre-Dream Cruise Event Monday 8/13/2008 5PM**

Commissioner Ostroske confirmed that she will staff a table selling our bumper stickers. Also on the table will be a donations can and fliers for the Taste of Keego if they are ready. Businesses and groups are invited to promote their activities on that table as well. Our new sandwich board with the P&R sign and the Taste of Keego sign will be used. The sign needs the new date. We cannot sell T-shirts at Gino's event.

ADJOURNMENT:

**MOTION** by Commissioner Daelemans, seconded by Commissioner Witkowski, to adjourn the meeting at 8:10 PM.

**Ayes:** Unanimous

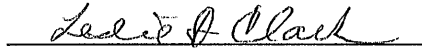
**Nays:** None

**Motion Carried**

Sept Agenda Items: OLD: 2016 grant completion and reimbursement (Clark); Pet Waste (Lindberg); Taste of Keego (Girard); Scarecrow Contest



Ellie Girard, Chairman



Leslie Clark, Recording Secretary