

Approved 12/12/18

KEEGO HARBOR PARKS AND RECREATION COMMISSION
KEEGO HARBOR CITY HALL
7:00 P.M. November 14, 2018 MEETING MINUTES

CALL TO ORDER: Chairperson Pat Ostroske called the meeting to order at 7:02 PM.

Present: Chairperson Pat Ostroske, Vice Chairperson Angelica Arens, Secretary Leslie Clark, Commissioners Dan Harrington, Kelly Lindburg, Paul Daelemans, Kirsten Sonnevile-Douglass

Absent: Treasurer Amanda Witkowski, Commissioner Valerie Green

Alternates Present: none; **Absent:** Jan Hager

Staff Present: DPW Foreman Doug Waldon, Council Liason Councilwoman Karen Meabrod, City Clerk Tammy Bleashka

Motion by Commissioner Arens seconded by Secretary Clark to excuse Treasurer Witkowski and Alternate Jan Hager

Ayes: Unanimous

Nays: None

Motion Carried

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY: Open the meeting to the floor.

- Former Mayor Sid Rubin addressed the Commission regarding his plans for Team Keego.

Meeting closed to floor.

CONSENT AGENDA:

The minutes of the 10/10/18 Parks & Recreation Commission meeting, and the 11/09/18 financial report were reviewed.

MOTION by Commissioner Daelemans seconded by Commissioner Harrington to approve the consent agenda.

Roll Call: Daelemans-Y, Lindberg-Y, Arens-Y, Ostroske-Y, Sonnevile-Douglass-Y, Harrington-Y, Clark-Y **Motion Carried**

MOTION by Commissioner Daelemans seconded by Commissioner Harrington to excuse Commissioner Green

Ayes: Unanimous

Nays: None

Motion Carried

Appreciation of John Newberry, and Welcome of Councilwoman Meabrod and Commissioner Sonnevile-Douglass

REGULAR AGENDA:

Old Business:

1. 2016 Grant Completion & Reimbursement

Secretary Clark reported that the final inspection of the completed project RP16-0034 is scheduled with John Harmala, our Prime Professional, for Saturday 11/17. With his signoff, the final documents will be submitted to the DNR.

2. Scarecrow Building Contest 2018

Secretary Clark presented a report on this year's contest. Some ideas for next year were discussed and will be added to the filed report for consideration next year. The consensus is that a third year is needed, to know if it should continue.

3. Recreation Master Plan Review

Secretary Clark proposed that the 2015 5-Year Recreation be reviewed and updated over the winter. The subcommittee includes Leslie Clark, Kirsten Sonnevile-Douglass and Dan Harrington. The meeting schedule is to be determined.

4. Roosevelt Halloween Parade

Chairperson Ostroske reported that 490 children attended the event, which cost \$257.77 of the budgeted \$300.

5. Event Subcommittee: GeoCaching Activity

This item was not needed on the agenda this month and is tabled.

New Business:

1. 2019 Calendar Planning

The 2018 area events calendar, filled in, and a draft of the 2019 calendar were reviewed. This includes the holidays, plus known area events for us to work around as we schedule our own events. Due to time limits, the scheduling and assigning of chairs to our 2019 events is tabled and will be taken up in December.

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2. Holiday Decorating Awards

In preparation for the December awards, Secretary Clark presented options for new yard signs and a design.

MOTION by Vice-Chairperson Arens seconded by Commissioner Daelemans to approve the expenditure of \$210 to purchase 20 plastic yard signs, no legs, with the proposed design from the GraphX Shop, from the Shirts account.

Roll Call: Daelemans-Y, Lindberg-Y, Arens-Y, Ostroske-Y, Sonnevile-Douglass-Y, Harrington-Y, Clark-Y **Motion Carried**

Non-Agenda Item: The Tree Lighting event is Friday 11/30, 7PM at the tree. Volunteers are needed. P&R Commissioners are invited to meet at the DPW prior to 7PM.

ADJOURNMENT:

MOTION by Vice-Chairperson Arens, seconded by Commissioner Harrington, to adjourn the meeting at 9:15 PM. **Motion Carried**

Ayes: Unanimous **Nays:** None

Dec Agenda items: OLD: 2018 Recreation Passport Application Status (Clark); 2019 Event Calendar Planning NEW: Holiday Decorating Awards (Leslie); Volunteer sourcing (Pat); Publicity & Communication (Pat); 2019 meeting schedule

Patricia Ostroske
Patricia Ostroske, Chairperson

Leslie A Clark
Leslie Clark, Recording Secretary