

**CITY OF KEEGO HARBOR
STUDY SESSION MEETING**

7:00 p.m. Tuesday, June 16, 2015
2025 Beechmont, Keego Harbor

CALL TO ORDER: Mayor Kalman called the Study Session Meeting to order at 7:00 p.m.

ROLL CALL:

Mayor Robert Kalman, Pro Tem John Newberry, Council Members Tom Berman & Joel Yoder

STAFF PRESENT: Interim City Manager Linda Voll, Chief Kenneth Hurst and DPW Foreman Doug Waldon

Motion to excuse Council Member Rubin from the Study Session by Mayor Pro Tem Newberry, seconded by Mayor Kalman.

Ayes: 4

Absent: 1
(Rubin)

Motion Carried

PLEDGE OF ALLEGIANCE

Study Session Topics:

1. Site Plan Review and Special Land Use Permit, 3261 Orchard Lake Road

Interim City Manager Voll stated the Special Land Use Permit for the building is comparable to what was there in the past.

Council Member Yoder stated this is in the Central Business District, The Frankel Organization is an established business that previously did not require permanent office space and is relocating to Keego Harbor, and the Planning Commission approved the Site Plan contingent upon several items.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

2. Zoning Ordinance, Section 15.04 Walls: ZBA Waiver 3261 Orchard Lake Road

Council Members discussed maintaining the walls behind the existing businesses.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

3. Approval of GWBCCC establishment of a community FM radio station

Dave Albery, Cable Commission, stated there are three components to the proposal, Approval of an Amendment to an Agreement, Approval of a Concurrent Resolution and Approval of the Funding, wherein the communities will enter into a partnership to operate the existing radio station and to authorize a one-time expenditure of \$2,500.00 to upgrade the equipment, and an annual cost of

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approximately \$5,000.00 in the operating budget. He stated also that the license will stay with the High School, but operations have been turned over to the GWBCCC.

Council Members questioned the types of programming that will be available, which would include community events, meetings, and advertisement of events.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

4. 2015 Road Preservation and Maintenance Project

Council Members discussed the streets that were previously agreed upon for repaving which included Glenbroke and Stout, and possibly adding a third street, and discussed road maintenance at length.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

5. FOIA Policy and Procedures

Interim City Manager Voll stated the FOIA Policy and Procedures are to comply with the State of Michigan requirements.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

6. Sign Replacement

Council Members discussed the colors of the street light poles, sign poles and signs, and the two quotes for painting of the poles, the first at \$18,908.92 with a 2-year warranty, the second at \$34,532.00 with a 2-year warranty. All agreed on the color of the poles as "black".

Interim City Manager Voll stated the city has a quote from a company called "Wiltse" to install the signs at \$15.00 each, totaling approximately \$3,060.00.

Council Members agreed to place the two Sign Replacement items, Street Signs and Light Poles, on the June 18, 2015 Agenda.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

7. City Operations

a. Administration

b. Code Enforcement

1. Parking on streets and lawns

Commissioners discussed Parking Ordinance in detail.

2. Storage of garbage and containers

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3. Other

Council Members discussed the additional Code Enforcement Officer hours, what type of enforcement issues he is dealing with, having a monthly enforcement update list for their review, and business sign compliance.

c. DPW

1. Outsourcing street pole painting

2. Additional summer help

3. Other

DPW Foreman Doug Waldon stated the new brush and mower have been received and are in use, the Fran Leaf Park Canal aerators have been installed and are working, and the seawall project has been completed.

d. Police Department

1. LEIN

Chief Hurst stated everything has been cleaned up and is now being kept in a secure, locked room.

2. Other

Council Members discussed covering the full-time shift that will be vacated upon Officer Palmer's retirement, hiring of part-time officers, and clerical coverage of the front police desk.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

8. Resolution Amending Employee Complaint Procedure and Resolution Amending Department Head/Employee Communication Procedure

Council Members discussed the amendments briefly.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

9. Budget – 2015/2016

Council Members discussed the expenditures, verified that the changes had been made that were previously addressed, MERS increase and Police Department supplies.

PUBLIC COMMENT: No one addressed Council.
Closed to the public.

Council Comments

Council Members discussed the Charter amendments, tent permits, Wade Trim's review fees, employee manual, new PD Chevy Tahoe, PNC financing, and Officer Palmers Retirement Presentation.

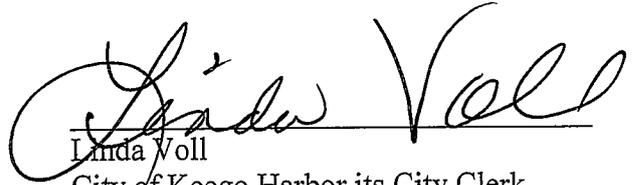
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ADJOURNMENT

Being no further business Mayor Kalman adjourned the meeting at 8:58 p.m.



Robert Kalman
City of Keego Harbor its Mayor



Linda Voll
City of Keego Harbor its City Clerk