

**CITY OF KEEGO HARBOR
STUDY SESSION
MEETING MINUTES
TUESDAY, JULY 16, 2019**

CALL THE MEETING TO ORDER: Mayor John Fletcher, called the meeting to order at 7:00 PM.

ROLL CALL:

Present: Mayor John Fletcher, Mayor Pro Tem Rob Kalman, Council Member Brian Lampl, Council Member Karen Meabrod, and Council Member Theresa Shimansky.

STAFF PRESENT: City Manager Jered Ottenwess, Police Chief John Fitzgerald and City Clerk Tammy Neeb

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

No public comment

Recreational Marihuana Retail Regulations:

The issue of recreational retail sales can be very complicated. The key issue at this time is whether or not the City Council wishes to opt-out of allowing recreational retail sales of marijuana. To do so, the City Council will need to take affirmative action. The State of Michigan has increased the pace at which they intend to start issuing licenses under the new law allowing for recreational sales. The Michigan Marijuana Regulatory Agency published emergency rules on July 3, 2019. The State could begin accepting applications and issuing licenses as soon as November 2019. Thus, it is imperative that the City Council now considers if it wishes to opt-out.

Public Comment: Residences and Non-residences discussed the pros and cons of the Recreational Marihuana Retail Regulations.

City Hall Hours of Operation:

Local governments have examined numerous ways to increase or maintain productivity while reducing staff and associated costs. One way to accomplish this is to close offices to the public while maintaining administrative functions. This type of policy has gained significant traction in the past 10 years or so as many local units of government have implemented administrative office days. The City of Sylvan Lake operates their City Hall this way, open to the public Monday-Thursday 8 AM – 4:30 PM and closed to the public on Fridays. This allows City staff to work more effectively one day of the week when the public is not being served directly by phone and in person. City Council discussed changes to City Hall hours.

Beland Avenue Reconstruction Bids:

The City's engineer, HRC, began soliciting bids for Beland Avenue reconstruction the week of June 24, with bids due on July 16, 2019 at 10 AM. HRC solicited bids with the condition that the project must be complete by Labor Day weekend or September 2, prior to the beginning of the new school year. This bid condition will probably result in higher costs. City Council will need to consider whether to award a bid now in order to complete the project prior to the start of school.

Beland Avenue Repaving Quote:

To add an additional block to the Beland Avenue project, between Maddy Lane and Beechmont, ASI has provided a quote for \$55,592. This would bring the total Road Preservation Program costs to \$251,938, which is just within FY19-20 Budget appropriations (\$255,000).

Information Technology Service Agreement:

City Council tabled this item at the June 20 regular meeting so that staff could clarify the proposals that were submitted. A standard format was prepared so that the services being requested are consistent. Two of the

Approved 8/15/19

four firms responded to request to re-submit: Watech and IT Right, the City's current service provider. Dell declined to submit citing the scale of the work involved. Marco did not respond.

Watech submitted the lowest cost proposal at \$800 monthly, or \$9,600 annually. IT Right submitted a cost of \$11,000 annually. City Council discussed which firm to enter into an agreement with.

Commercial Architectural Review Committee Standards:

Property owners have the right to apply for modifications to their building. The City has adopted architectural design standards used to approve such modifications. Even if the property owner makes modifications that are inconsistent with an approved application, they may still petition the City for approval. City Council discussed possible charges to the architectural review standards and wish to review them further at upcoming study session.

Police Officers Labor Council – Memorandum of Understanding:


The City Council recently approved changes to the City's health insurance provider in order to provide better health insurance coverage for employees at a lower cost. To formalize the change with the police officer's union, Staff prepared a Memorandum of Understanding (MOU). The Police Officers Labor Council (POLC) and the City's labor counsel, Stacy Belisle, have both reviewed the MOU.

MOU clarifies the City's adopted policy for compliance with PA 152 of 2011 by providing for 80/20 cost sharing for health insurance premiums. City Council discussed MOU.


Local Road Improvement Matching Fund Pilot Program Cost Participation:

Oakland County has created a program that is intended to assist municipalities by offering limited funds for specific road maintenance/improvement projects under the jurisdiction of municipalities. The maximum allocation available to the City is \$5,756, which the City has applied for and received approval to be used as part of the funding for Beland Avenue Reconstruction. City Council discussed entering into agreement to receive funds.

Meeting adjourned 10:10 PM.



John Fletcher
City of Keego Harbor, its Mayor



Tammy Neeb
City of Keego Harbor, its City Clerk