

Approved 8/8/18

KEEGO HARBOR PARKS AND RECREATION COMMISSION  
KEEGO HARBOR CITY HALL  
7:00 P.M. July 11, 2018 MEETING MINUTES

**CALL TO ORDER:** Chairperson Ellie Gerard called the meeting to order at 7:01 PM.

**Present:** Chairman Ellie Girard, Vice Chair Angelica Arens, Treasurer Amanda Witkowski, Secretary Leslie Clark, Commissioners Valerie Green, Patricia Ostroske, Paul Daelemans

**Absent:** Commissioners Kelly Lindberg and Dan Harrington, Alternate Commissioner Jan Hager

**Alternates Present:** None

**Staff Present:** Council Liaison Council Member John Newberry, DPW Foreman Doug Waldon

**MOTION** by Secretary Clark, seconded by Commissioner Arens to excuse Commissioners Harrington & Lindberg.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**PUBLIC COMMENTS:** NON-AGENDA ITEMS ONLY: Open the meeting to the floor.

- Secretary Clark reported that the DPW has begun to reinstall the merry-go-round at Baxter-Morgan Park.
- Vice Chair Arens updated us on the recent graffiti at Baxter-Morgan Park. A police report with photographs was filed; the police will monitor the park at night including viewing it from the Harbor Steak House parking lot.
- Secretary Clark reported graffiti on the wooden sign at Tate. Chairperson Girard will clean it off.

Meeting closed to floor.

**CONSENT AGENDA:**

The minutes of the 5/9/18 and 6/13/18 Parks & Recreation Commission meeting, and the July 2018 financial report were reviewed.

**MOTION** by Commissioner Daelemans, seconded by Vice Chair Arens to ratify that the payment of up to \$300 for the pizza party after the casino bus trip are to come from the Taste of Keego Harbor account.

**Roll Call: Witkowski-Y, Ostroske-Y, Green-Y, Arens-Y, Girard-Y, -Y, Daelemans-Y, Clark-Y Motion Carried**

**MOTION** by Commissioner Daelemans, seconded by Commissioner Green to approve the minutes of the 5/9/18 and 6/13/18 Parks & Recreation Commission meeting, and the July 2018 financial report

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**REGULAR AGENDA:**

Old Business:

**1. Pet Waste Disposal Facilities**

**MOTION** by Commissioner Daelemans, seconded by Secretary Clark to table discussion of this project in the absence of Commissioner Lindberg

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

**2. 2016 Grant Completion & Reimbursement**

Secretary Clark reported that DNR processing of our payment request continues. Remaining tasks have been reviewed with DPW. DPW Foreman Waldon reported that the required parking signage has been ordered.

**3. Royal Garden Party**

Commissioner Witkowski provided a status report. Secretary Clark will donate wristbands as proof of ticketed admission. The Garden Club will spruce up the plantings around the gazebo.. Secretary Clark will purchase the stain using the P&R Supplies account. Commissioner Daelemans will do the staining of the gazebo. DPW will put up the tent Friday. DPW will place tables and chairs in the trailer onsite on Friday. Councilman Newberry will try to negotiate a discounted price of \$150 for the rental of a castle-shaped bounce house. Certain commissioners offered personal donations for half of that cost.

**MOTION** by Commissioner Daelemans, seconded by Commissioner Ostroske, to spend \$75 from the Taste of Keego Harbor account for rental of the bounce house if the \$150 price can be negotiated.

**Roll Call: Witkowski-Y, Ostroske-Y, Green-Y, Arens-Y, Girard-Y, -Y, Daelemans-Y, Clark-Y Motion Carried**

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**4. Scarecrow Building Contest 2018**

Secretary Clark submitted the recommendations of the Scarecrow Contest Subcommittee. The proposed theme is Movie Character scarecrows. Registration opens Sat 9/29, closes Wed 10/24. Judging Sat 10/27. Halloween (and probably Roosevelt Parade) is Wed 10/31. Various location options for residential participants were considered.

**MOTION** by Commissioner Ostroske, seconded by Commissioner Daelemans, that registered scarecrows can be either at residents' homes, or at Rose Sortor Park attached to stakes that we will provide around the inside of the trail during the last week of the contest. Businesses will build at their shops.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

A 'Build Day' will be advertised for Saturday October 20<sup>th</sup> when mounting posts will be made available at Rose Sortor Park. Prizes will be movie pass packages.

**MOTION** by Commissioner Daelemans, seconded by Commissioner Ostroske, to spend up to \$250 from the Taste of Keego Harbor account for prizes and materials for the Scarecrow Building Contest.

**Roll Call: Witkowski-Y, Ostroske-Y, Green-Y, Arens-Y, Girard-Y, -Y, Daelemans-Y, Clark-Y Motion Carried**

**5. Taste of Keego Harbor 2018**

Chairperson Girard reported that this will be her last year to chair the Taste of Keego Harbor, so the next chair, not assigned, will go with her on her next round of visits to participating businesses. The ticket printing has been quoted at 300 for under \$100. Drinking water was a problem last year. The proprietor of Water Pure & Simple is interested in participating this year. Chairperson Girard will follow up and determine whether he will provide 8oz cups or if we will. The supplies on hand need to be sorted and counted. DPW asks that we do it up in the loft at DPW.

**6. Event Subcommittee: Movie Night**

Commissioner Arens requested that this be tabled until the September meeting to give her time to research it.

**7. Event Subcommittee: GeoCaching Activity**

Commissioner Arens reported that 3 of 5 boxes have been installed and registered with the GeoCaching. Their availability will also be announced on our Facebook page.

New Business:

**8. Beautification Awards**

Secretary Clark provided signs, scorecards and maps but forgot the history sheets. They will be provided individually. Judging is to be done by Monday and reported to Secretary Clark for publication.

**9. ArtSail event 7/21/2018 11am-4pm Santia Hall**

Commissioner Ostroske confirmed that she will staff a table selling our shirts and bumper stickers. Also on the table will be a donations can and fliers for the Royal Garden Party. Our new sandwich board with the P&R sign will be used. The sandwich board can stand regularly on the lawn at City Hall to advertise coming events.

ADJOURNMENT:

**MOTION** by Commissioner Daelemans, seconded by Commissioner Green, to adjourn the meeting at 8:50 PM.

**Ayes:** Unanimous      **Nays:** None      **Motion Carried**

August Agenda items: OLD: 2016 grant completion and reimbursement (Clark); Royal Garden Party (Witkowski); Pet Waste (Lindberg); Taste of Keego (Girard)

  
Ellie Girard, Chairman

  
Leslie Clark, Recording Secretary