

Approved 4/11/18

KEEGO HARBOR PARKS AND RECREATION COMMISSION
KEEGO HARBOR CITY HALL
7:00 P.M. March 14, 2018 MEETING MINUTES

CALL TO ORDER: Chairperson Ellie Gerard called the meeting to order at 7:00 PM.

ROLL CALL:

Present: Chairman Ellie Girard, Vice Chairperson Val Green, Treasurer Dan Harrington, Secretary Leslie Clark, Commissioners Sue Murphy, Patricia Ostroske, Amanda Witkowski, Angelica Arens, Kelly Lindberg

Absent: None

Alternates Present: Jan Hager

Staff Present: Interim City Manager Linda Voll, Council Liaison Council Member John Newberry, DPW Foreman Doug Waldon

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY: Open the meeting to the floor.

Ms. Eddie Delbridge, Board member and past president of the Keego Harbor Optimists Club, addressed the commission with the desire of the Optimists to make a donation of a tree in honor of Mrs. Santia to be planted in Rose Sortor Park. She will coordinate with Commissioner Clark and DPW on selection, location and plaque. They would like to plant an evergreen and plan to pay for planting services by the supplier. Probably spring planting, with a dedication at a later date, perhaps during the Skate Night event.

Meeting closed to floor.

CONSENT AGENDA:

The minutes of the February 14, 2018 Parks & Recreation Commission meeting were reviewed and 1 correction noted.

MOTION by Secretary Clark, seconded by Commissioner Arens to approve the meeting minutes.

Ayes: Unanimous

Nays: None

Motion Carried

REGULAR AGENDA:

Old Business:

1. Garage Sale

The dates for the city-garage sale was set by consensus to be Thursday May 24th to Sunday May 27th.

2. Casino Trip

Mrs. Voll reported that do date we have filled half of a bus. Ads are running on Splash TV, and the event is on the city website and the WB calendar on the CCTV website. Time for additional promotion: Chairperson Girard will post flyers in area businesses. Commissioner Clark will further promote it on social media. It can also go on: the door to city hall, a sign at the egg hunt.

3. New Event Subcommittee Report

The subcommittee (Girard, Lindberg, Witkowski and Arens) met February 28 to review events that can be added this year. General Recommendations: Put out a collection box at everything we do, and promotion is key to success.

Proposed Event 1: Movie Night on a week night, behind Santia Hall. Detailed proposal at April meeting.

Proposed Event 2: Geo-caching activity, not time-dependent, all over town. Detailed proposal at the April meeting.

Proposed Event 3: Bus to OC Fair Senior Day Mon 7/9 (Jan Hager). Will be considered at May meeting.

4. Egg Hunt Subcommittee Report

The subcommittee (Clark, Ostroske, Lindberg) presented details of the plans for now, for stuffing day, and for hunt day. Improvements were recommended and noted, and volunteers were assigned jobs. The grounds layout plan for 2018 was approved by consensus.

New Business:

1. Election of Officers.

Approved 4/11/18

Chairperson: Current Chairperson Eleanor Girard, willing, was nominated by Treasurer Harrington, seconded by Commissioner Ostroske. No other nominations were made.

Votes for Eleanor Girard: Ostroske, Lindberg, Murphy, Green, Girard, Harrington, Witkowski, Arens, Clark.

Votes against: none Eleanor Girard is elected to serve as chairperson of the Parks & Recreation Commission

Vice-Chairperson: Commissioner Sue Murphy, willing, was nominated by Secretary Clark, seconded by Commissioner Ostroske. No other nominations were made.

Votes for Sue Murphy: Ostroske, Lindberg, Murphy, Green, Girard, Harrington, Witkowski, Arens, Clark.

Votes against: none Sue Murphy is elected to serve as vice-chair of the Parks & Recreation Commission

Treasurer: Commissioner Amanda Witkowski, willing, was nominated by Treasurer Harrington, seconded by Commissioner Arens. No other nominations were made.

Votes for Amanda Witkowski: Ostroske, Lindberg, Murphy, Green, Girard, Harrington, Witkowski, Arens, Clark.

Votes against: none Amanda Witkowski is elected to serve as treasurer of the Parks & Recreation Commission

Secretary: Current secretary Clark, willing, was nominated by Chairperson Girard, seconded by Commissioner Green. No other nominations were made.

Votes for Leslie Clark: Ostroske, Lindberg, Murphy, Green, Girard, Harrington, Witkowski, Arens, Clark.

Votes against: none Leslie Clark is elected to serve as secretary of the Parks & Recreation Commission

Vice-Chair Val Green and Treasurer Dan Harrington were thanked for their extremely long and faithful service as officers and will of course continue to serve as commissioners.

2. Annual Parks Assessment Date

The 2018 Parks Assessment, all hands encouraged, is set for Sunday April 8th. We will meet at 1PM at City Hall and carpool as needed. Commissioner Clark will provide the template for the inspections.

3. 2018 RP Grant Proposal Update

Commissioner Clark reported that the two proposed Recreation Passport Grant applications are just about ready to go, no changes needed on approved funds from Parks & Rec. The bad news is that HRC estimating confirms that we need to allot a 15% engineering fee on each grant, which will come out of our purchasing power. The resolutions for the applications will be presented to Council at the March meeting for inclusion in the applications by April 1, 2018.

4. Tee Shirts / Ball Caps

Chairperson Girard presented Gildan soft tee shirts available from Barb Nordeen at a low cost. Embroidery costs were debated. Consensus is that we can sell these, with a small KH logo, for \$10 with \$5 profit. An initial order of 20 each S,M,L,XL and 5 XXL in Indigo Heather was agreed upon. Hats will not be offered at this time.

MOTION by Secretary Clark, seconded by Commissioner Arens to order 85 shirts with embroidery from Barb Nordeen for up to \$450 to be paid for out of the Shirts and Seed budget accounts.

Roll Call Vote: Ostroske Y, Lindberg Y, Murphy Y, Green Y, Girard Y, Harrington Y, Witkowski Y, Arens Y, Clark Y

Motion Carried

April Agenda items: OLD: Annual parks assessment review; Casino trip; Egg Hunt event report; 2016 grant reimbursement update; Movie Night Event Planning Update; Geo-caching Activity Planning Update; Tee shirts. **NEW:** Beautification Awards. **May Agenda items:** Bus trip to Springfield Oaks senior day at O.C. Fair Monday 7/9/2018.


ADJOURNMENT:

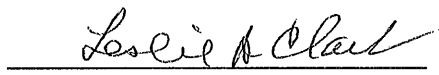
MOTION by Treasurer Harrington, seconded by Commissioner Clark, to adjourn the meeting at 9:05PM.

Ayes: Unanimous

Nays: None

Motion Carried


Ellie Girard, Chairman


Leslie Clark, Recording Secretary