

Approved 4/8/19

KEEGO HARBOR PARKS AND RECREATION COMMISSION
KEEGO HARBOR CITY HALL
7:00 P.M. April 10, 2019 MEETING MINUTES

CALL TO ORDER: Chairperson Pat Ostroske called the meeting to order at 7:05 PM.

Present: Chairperson Pat Ostroske, Vice Chairperson Angelica Arens, Treasurer Amanda Witkowski, Secretary Leslie Clark, Commissioners Dan Harrington, Paul Daelemans, Kirsten Sonneville-Douglass

Absent: Commissioners Val Green, Kelly Lindberg

Alternates Present: Robin LaFrance, Jan Hager; **Absent:** Sue Murphy

Staff Present: City Clerk Tammy Bleashka, Council Liaison Councilwoman Karen Meabrod;

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY: None

Motion by Commissioner Harrington seconded by Commissioner Sonneville-Douglass to seat Alternate Commissioners LaFrance and Hager.

Ayes: Unanimous **Nays:** None

Motion Carried

Motion by Commissioner Sonneville-Douglass seconded by Commissioner Harrington to excuse Commissioner Lindberg.

Ayes: Unanimous **Nays:** None

Motion Carried

CONSENT AGENDA:

The minutes of the 2/13/19 Parks & Recreation Commission meeting were reviewed. There was no finance report.

MOTION by Commissioner Sonneville-Douglass, seconded by Vice-Chair Arens to approve the minutes.

Ayes: Unanimous **Nays:** None

Motion Carried

SWEARING IN: All Commissioners present were sworn in by Clerk Tammy Bleashka. All members are to sign waivers.

REGULAR AGENDA:

Old Business:

1. Memorial Day Parade

Commissioner Sonneville-Douglass presented a budget and status report for the parade. A list of volunteer positions was presented and banner designs. There will be no fee for any participants this year, although contributions will be encouraged. The need for a PA system was discussed, and experts will be consulted. Expenses for the parade this year will be reimbursed by Sid Rubin. Arrangements to date include color guards for both the ceremony and the parade.

MOTION by Chairperson Ostroske, seconded by Treasurer Witkowski, to approve the budgeted parade expenditures up to \$1500 from the Taste of Keego Harbor account, to be reimbursed by Sid Rubin.

Roll Call Vote: Hager-Y, LaFrance-Y, Arens-Y, Ostroske-Y, Sonneville-Douglass-Y, Harrington-Y, Witkowski-Y, Clark-Y, Daelemans-Y **Motion Carried**

2. Egg Hunt

Event Chair Witkowski reported that we have a good complement of volunteers from WBHS, AMS, and Theta Chi, and P&R members signed up for tasks. P&R members participating will be at the DPW on Thursday 4/18 at 1:30pm or 3:00pm, when the children arrive for stuffing, and 9:30am on Saturday 4/20 for the hunt. Toys have been purchased. The need for a PA system was discussed. Chairperson Ostroske will look into borrowing one from Gino Santia, and if we like it, we can buy one for the parade.

3. Fireworks

Approved 4/8/19

Councilwoman Meabrod reported that Keego Harbor City Council had sent a letter to the DNR requesting that Dodge Park #4 be kept open on July 5th to allow area residents to watch the Cass Lake Fireworks display, and believes the request will be honored. The council also had no objection to Keego Harbor city beaches being officially open that night.

4. Kaboom Grant opportunity

Commissioner LaFrance reported on her investigation into this opportunity. It offers a wide range of grants, all requiring considerable community involvement such as child-led design. She recommends further study, perhaps in collaboration with Roosevelt Elementary. It is tabled for now pending further research.

5. Parks Update

Secretary Clark reported on the Fran Leaf Playscape Replacement project: The date is uncertain, surely in May. DPW work has been minimized. The scheduling of the project is being managed by City Hall staff. Secretary Clark will be the point person at the installation. The Annual Parks Assessment was also reviewed. The task list for DPW was provided, as well as the task list for P&R or volunteers. The use of SignupGenius to solicit community adoption of small tasks was described. The cost of new soccer nets is estimated at \$75 each. Clerk Tammy Bleashka will contact a resident in the business to see if they would like to donate nets. The spring rider at Baxter-Morgan is the next item to replace.

New Business:

1. Summer Garden Party

Vice-Chair Arens recommended, and the commissioners agreed that the date be set for Saturday August 3rd with a rain-date of August 10th. The theme proposed for 2019 is the Mad Hatter's Tea Party. The subcommittee (Arens and Witkowski) will recruit Commissioners Lindberg and Sonnevile-Douglass to join them. The bounce house and face painter, games on an Alice theme, craft of some sort will be involved. A PA system will be needed. Sponsorship will be sought this year to cover some expenses. A budget will be presented at the May meeting.

2. City-Wide Garage Sale

Chairperson Ostroske reported discussing the dates of the garage sale with Sylvan Lake. They will have theirs Thursday to Saturday on Memorial Day weekend. We had already notified DPW to have the signs updated to include Sunday so ours will run Thursday to Sunday.

3. Spring Beautification Awards March

Secretary Clark requested that each commissioner take home the paperwork and signs for a neighborhood, but to await word on the arrival of spring. This will likely happen before the May meeting. Notification of the best weekend will be sent by email/text/phone call. The public will also be warned so they can clean up.

4. Parade Banner

Upon confirmation that the existing overhead banner for the Memorial Day Parade says 'Team Keego' on it, solutions were considered. It may be patchable, for instance by Margaret's Upholstery, with a patch made by graphX. Event chair Sonnevile-Douglass will check the quality and research the options of purchasing new or revising.

MOTION by Commissioner Harrington seconded by Commissioner Daelemans to authorize the expenditure of up to \$500 for a new Memorial Day Parade banner, from the Taste of Keego account, to be reimbursed.

Roll Call Vote: Hager-Y, LaFrance-Y, Arens-Y, Ostroske-Y, Sonnevile-Douglass-Y, Harrington-Y, Witkowski-Y, Clark-Y, Daelemans-Y **Motion Carried**

5. Memorial Plaque and Swing

Clerk Bleashka presented the plan to purchase a Sway Bench like the one by the pond, with a plaque commemorating our late City Manager Linda Voll.

MOTION by Secretary Clark seconded by Chairperson Ostroske to authorize the contribution of \$200 towards the memorial sway bench and plaque. Roll Call Vote:

Hager-Y, LaFrance-Y, Ostroske-Y, Sonnevile-Douglass-Y, Harrington-Y, Witkowski-Y, Clark-Y, Daelemans-Y **Motion Carried**

Approved 4/8/19

Motion Amended by Secretary Clark seconded by Chairperson Ostroske to specify the expense to come from the Misc Donations account, and to recommend the placement of the bench, along with a new American Elm tree, on the edge of the pond directly behind City Hall.

Ayes: Unanimous **Nays:** None

Motion Carried

ADJOURNMENT:

MOTION by Commissioner Harrington, seconded by Secretary Clark, to adjourn the meeting at 8:45 PM.

Ayes: Unanimous **Nays:** None

Motion Carried



Patricia Ostroske, Chairperson



Leslie Clark, Recording Secretary

