

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, March 13, 2024, MEETING MINUTES  
2025 Beechmont St.  
Keego Harbor, MI 48320

**CALL TO ORDER:** Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:00

**Present:** Chairperson Kirsten Sonnevile-Douglass, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Kathleen Sexton, Jaky Van Doo, Julie O'Brien, Amy Drain.

**Absent:** Vice Chairperson Paul Daelemans and Commissioner Dan Harrington

**Alternates Present:** None

**Staff Present:** City Manager/City Clerk Tammy Neeb

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Chairperson Kirsten Sonnevile-Douglass, supported by Treasurer Leslie Clark to excuse Vice Chairperson Paul Daelemans and Commissioner Dan Harrington, from the March 13th, 2024, meeting.

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

Keego Harbor Parks and Recreation welcomes public comments limited to three (3) minutes, on items that do not appear on the printed agenda. In accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Commissioner Amy Drain asked the commission if we do park clean-ups. Chairperson Kirsten Sonnevile-Douglass and Treasurer Leslie Clark replied with no set date for the park inspection and tour. Canal Clean-up will be on April 6<sup>th</sup>. Commissioner Amy Drain inquired if there is a compost pile in the city. Treasurer Leslie Clark responded that there are compost bins at the community garden and talked about looking into purchasing compost from SOCCRA to make it available for residents to use.

**APPROVAL OF AGENDA**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Treasurer Leslie Clark, supported by Chairperson Kirsten Sonnevile-Douglass, to approve the March 13<sup>th</sup>, 2024, meeting agenda.

**APPROVAL OF MINUTES**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Kathleen Sexton to approve the February 14th, 2024, meeting minutes with the correction noted of Commissioner Julie O'Brien's name spelling and date correction of canal clean up.

**FINANCIAL REPORT:**

**Leslie Clark:** Treasurer Leslie Clark noted that there is a new line item in the report and explained how it would be used.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Commissioner Kathleen Sexton, supported by Chairperson Kirsten Sonnevile-Douglass, to make a resolution to approve the Financial Report as presented by Treasurer Leslie Clark.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Kathleen Sexton, Jaky Van Dox Y, Julie O'Brien Y, Amy Drain Y.

**Resolution Carried**

## **NEW BUSINESS:**

### **Election of Officers:**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Treasurer Leslie Clark, supported by Commissioner Jaky Van Dox to nominate Kirsten Sonnevile-Douglass for Chairperson. Kirsten accepted.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Kathleen Sexton, Jaky Van Dox Y, Julie O'Brien Y, Amy Drain Y.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Chairperson Kirsten Sonnevile-Douglass, supported by Treasurer Leslie Clark to nominate Paul Daelemans for Vice Chairperson. Paul accepted.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Kathleen Sexton, Jaky Van Dox Y, Julie O'Brien Y, Amy Drain Y.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Julie O'Brien to nominate Kathleen Sexton for Secretary. Kathleen accepted.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Kathleen Sexton, Jaky Van Dox Y, Julie O'Brien Y, Amy Drain Y.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Jaky Van Dox to nominate Leslie Clark for Treasurer. Leslie accepted.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Kathleen Sexton, Jaky Van Dox Y, Julie O'Brien Y, Amy Drain Y.

City Manager/City Clerk Neeb gave the Oath of Office.

**City Park Inspections:** Commissioners are to meet at City Hall, at noon, April 13<sup>th</sup>.

**Sunken Sidewalk in Fran Leaf Park:** Treasurer Leslie Clark describes a plan to install a walkway made from recycled composite Trex deck system components, to be installed over the existing sidewalk. This would be a much-needed affordable and relatively quick fix to a much-needed flooding situation in Fran Leaf Park. It would be a plank on a rail system and would raise the walkway by 2". She has already found some supplies as a free donation and would like to present this to the city council and move forward with it as soon as approved and possible.

**City Wide Garage Sale:** Although this is not a Parks and Rec event, it will be mentioned on the Parks and Rec Facebook page as to the dates: 5-23-26.

## **OLD BUSINESS**

**Canal Clean up:** Treasurer Leslie Clark describes the Fran Leaf Canal as well maintained by the neighbors this year. In exchange for their efforts, they would like to see some of the trash removed from the canal. She also proposed a plan to move sand from the mouth of the canal into sandbags, then moved to the bank of the canal on Brock Street, to help

prevent flooding into the neighbors' driveways. No permits are needed in this situation for the sandbags. This idea had much discussion.

**FY 24-25 Budget:** Chairperson Kirsten Sonnevile-Douglass presented a recap of the events already in place and then went on to present more ideas under a new name "Keego Konnect" including yoga, Painting in the park, Disc Golf pop-ups, an adult scavenger hunt, and Earth Day. Halloween Dance for kids and adults, adults costume party, and Gino's, with a DJ, were also in the discussion. There was some discussion on a Disc Golf sponsorship program for the newly installed course in Baxter Morgan Park.

Chairperson Kathleen Sexton presented ideas for Commissioner Julie O'Brien and herself for events in the fall. A gathering place for the kids in Rose Sortor Park, with pumpkin painting, scavenger hunt, trick or treat around the pond, nature table, and a wagon parade, much like Candyland was discussed. Spooky music playlist and cider and donuts would be included. An invitation to the ArtSail group to participate was extended. Commissioners Kathleen Sexton, Julie O'Brien, and Amy Drain plan to co-chair this event with a projected budget of \$466.00 to \$666.00.

**Parking Discussion at Baxter Morgan Park:** Commissioner Julie O'Brien presented 3 professional layouts of what the parking should and could be. As it stands, with the space available, there is currently no way to install an up-to-code parking lot without upgrades to the property. What needs to change to make it happen was also discussed.

**Egg Hunt:** Commissioner Jaky Van Dox expressed her opinion that the number of eggs to use for the egg hunt has grown to "overkill" and the budget is almost double what is allotted for the Halloween Parade Kid event. She offered her opinion to throw out the broken eggs and not replace them going forward and to reduce the budget for the event. City Manager Tammy Neeb and Treasurer Leslie Clark answered her questions about starting and set-up time for the event. West Bloomfield Library will be at the event.

**Memorial Day Parade:** Chairperson Kirsten Sonnevile-Douglass reported that the permits are submitted and waiting for approval. City Manager Tammy Neeb reported that the bus credits are available at a better rate this year.

**Community Garden:** City Manager Tammy Neeb needs a layout for the garden to make sure they do not give out an occupied space. Secretary Robin LaFrance has the dimensions of the garden and will send a layout of the garden.

#### Old Business

#### Board Member Comments

#### ADJOURNMENT:

The meeting adjourned with a motion at 9:15 PM.

  
Kirsten Sonnevile-Douglass, Chairperson

  
Robin LaFrance, Recording Secretary

